Online Application Guideline for International Applicants

Korea University
Graduate School of International Studies (KU GSIS)
Before starting the online application, please check the Schedule & Guideline, and etc.

http://int.korea.edu > Admissions > International Students - DOWNLOADS

---

DOWNLOADS

- [Fall 2024] Admissions Guideline for International Applicants: [DOWNLOAD]
- [Fall 2024] Online Application Guideline for International Applicants: [DOWNLOAD]
- [Fall 2024] Recommendation Letter Form (NEW): [DOWNLOAD]
- Visa & Immigration Guide for Graduate Students: [DOWNLOAD]
- Release of Information Form (Admitted Students Only): [DOWNLOAD]
- Arrival Report (Admitted Students Only): [DOWNLOAD]
※ This guideline is only applied for the degree program applicants.

← Click ‘[Online Application for each program]’.
### Application Timelines

<table>
<thead>
<tr>
<th>Step</th>
<th>Schedule</th>
<th>Notices</th>
</tr>
</thead>
</table>
| **Online Application**      | April 8 (Mon.) 10:00 ~ April 19 (Fri.) by 16:00, 2024 (KST) | - Website of Graduate School of International Studies: [https://int.korea.edu/kuia/grad/admission_international.do](https://int.korea.edu/kuia/grad/admission_international.do)  
- Online application will be completed only when the application fee payment is successfully completed by the deadline.  
- No further changes can be made to your personal information after the online application has been submitted.  
- Nominees for the Dual Degree Program should complete the online application, and this is NOT for the exchange program students. |
| **Application Documents Submission** | April 8 (Mon.) 16:00 ~ April 25 (Fri.) by 16:00, 2024 (KST) | - All the required documents must be uploaded on this website, and file edits and re-uploads are available by the deadline of documents submission. (Korea Standard Time)  
- Please write your application number and name at the top-right of each document and upload each of them.  
- Only documents uploaded by April 25 (Fri.) will be evaluated.  
- E-mail submission is not acceptable (A recommendation letter only can be submitted to gsisadmin@korea.ac.kr).  
- Additional document submission via post may be requested if needed.  
- Please refer to *Admissions Guideline for International Applicants* for a detailed explanation. |
Click 'Proceed to the application'.
Collection and Usage of Personal Information Agreement

1. Information collected:
   - Personally identifiable information: name, address, telephone number, email address, etc.

2. Purpose of collection:
   - To provide personalized services and to conduct research.

3. Use of collected information:
   - For internal use and sharing with trusted partners.

4. Data retention:
   - Details on how long the data will be retained.

5. Consent:
   - User must consent to the collection and use of personal information.

6. Security measures:
   - Measures to protect the security of the data.

7. Rights of the data subject:
   - Right to access, rectify, and withdraw consent.

8. Contact information:
   - Information on how to contact the data controller.

Agreement on the Delegation of the Processing of Personal Information

<table>
<thead>
<tr>
<th>수탁업체 (Delegated to)</th>
<th>위탁업무 내용 (Details of Process Delegated)</th>
<th>개인정보 보유・이용기간 (Term for the Retention and Utilization of Personal Information)</th>
<th>기타 (Other)</th>
</tr>
</thead>
<tbody>
<tr>
<td>주: 유학이수성적자 (UNHAPPY)</td>
<td>대학 입학 신청 접수 대행 (Reception of Applications)</td>
<td>적법없는 영향 시 또는 위탁계약 종료 시까지 (Until the purpose of processing is fulfilled or the delegation contract ends)</td>
<td></td>
</tr>
</tbody>
</table>

Do you agree to delegating the processing of personal information?
☐ Agree  ☐ Disagree

* In the case that the terms of consignment of handling of personal information are not agree to, application for university entrance cannot be accepted.

Confirmation of Qualification for Application

Confirmation of the Prevention of False Application and False Qualification for Application
* 위 내용을 확인하셨습니까? (Did you read and understand the terms above?)

- 하위지역을 한 경우 저범상 업무방해죄에 해당되며 이에 관한 처벌받을 수 있습니다.
  
  (False application is considered as "interference of business" by the Criminal Act and can be subject to penalty.)
- 지원 시 지원자격이 획득된 것으로 밝혀진 경우 합격이 취소됩니다.

  (If the qualification data provided with the application are found to be false, the admission will be cancelled.)

Click ‘Graduate School of International Studies’

Proceed to the application

← Click ‘Proceed to the application’.
 REGARDING THE TEMPORARY PERSONAL REGISTRATION NO., IT IS AUTOMATICALLY GENERATED BASED ON YOUR DATE OF BIRTH FOR THE ADMINISTRATION PROCESS. (NO NEED TO BE CONCERNED ABOUT THIS TEMPORARY NUMBER!)

**Program:**
Choose one among **Master, Dual Master, or Ph.D**
(* Eligibility for ‘Dual Master’: Students nominated for the Dual Master’s Degree Program by their home university ONLY*)

**Application Type:** **International Students A or B**

**Department:**
- **Master** : Choose **International Studies**
- **Ph.D** : Choose one of the two **International Studies – International Commerce** or **International Studies – International Cooperation**
<table>
<thead>
<tr>
<th>Country of Education</th>
<th>Type of Study</th>
<th>Academic Level</th>
<th>Duration (yrs)</th>
<th>Reason for Study</th>
<th>Other Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>United States</td>
<td>Engineering</td>
<td>Master's</td>
<td>2</td>
<td>Career Growth</td>
<td>scholarship</td>
</tr>
<tr>
<td>Canada</td>
<td>Medicine</td>
<td>PhD</td>
<td>3</td>
<td>Research</td>
<td>funding</td>
</tr>
</tbody>
</table>

**NOTES ON UPLOADING YOUR PICTURE:**
1. The photograph must be taken within the past three months.
2. The photograph must be a recent, clear, and well-lit image.
3. The photograph must be a head-and-shoulders shot.
4. The photograph must be in color.
5. The photograph should be in JPEG or PNG format.
6. The file size should be less than 2MB.

**Picture upload manual:**
- Click [Photo Upload Directly] -> [Select Image] -> [Upload] -> [Close]
- Please check Guideline and FAQ.

If you have dual bachelor degrees, please click Bachelor(Dual) at the type of degree, and input information of both degrees below respectively.

※ DO NOT list exchange programs here!

※ This academic information is linked to Release of Information part.
Information of Academic Records will be automatically linked to this part. As soon as you enter the Academic Records, this part will be activated.
### Statement of Purpose (SOP)

The Statement of Purpose (SOP) is your own statement that includes personal interests, education backgrounds and your study & research plans as well as future goals. Upload your SOP file (Max. 8 Megabytes / doc, docx or txt) by the deadline and submit a hard copy as the supporting documents. The essay must be written in English. It should be 1300 words (3 pages) in length.

- You can change this file even after payment completed.
- [File Manager] You can upload multiple files.

<table>
<thead>
<tr>
<th>No File</th>
</tr>
</thead>
</table>

**Click and upload your SOP.**

### Unpaid Application Personal Information Collection and Usage Agreement

<table>
<thead>
<tr>
<th>수집, 이용목적/목록 (List of Personal Information)</th>
<th>수집, 이용목적/목록 (Purpose of Collection and Use of Personal Information)</th>
<th>수집, 이용목적/목록 (Duration of Possession and Usage)</th>
</tr>
</thead>
<tbody>
<tr>
<td>이름(Name), 성별(Gender), 비밀번호(Password), 전화번호(Telephone), 연락처(E-mail), 생년월일(Birth Date)</td>
<td>(필수입력필요)(If required)(필수입력필요)(If required)</td>
<td>(필수입력필요)(If required)</td>
</tr>
</tbody>
</table>

**Click ‘Save’ to save your application.**
Please use an international credit card to pay your application fee.
Your application is completed.
Please review your application and each printout tile.

If you see this message, your online application is completed.

Please check your application number and printouts.

<table>
<thead>
<tr>
<th>Applicant No.</th>
<th>Intended Program</th>
<th>Payment Information</th>
<th>Printouts</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSM232308</td>
<td>Korea University Graduate School of International Studies (Int'l Students) - Graduate School of International Studies (Master) International Students</td>
<td>2023.04.10 11:20:17 수입금 85,000원</td>
<td>Review Your Application, Print out Your Application Form, Print out Release of Information, Print out Receipt of Application, Applicants' Checklist, Document Submission Label, Modify Statement of Purpose</td>
</tr>
</tbody>
</table>

Please review your application, print out all the required documents, and modify your SOP, if needed.
Please input the exact name without blanks you used for the account creation.

- Name (no blank)
- Application Number

Confirm Application

* Confirmation of documents arrival would be available at least 3-4 days after the documents arrival.

You have to input the exact name without blanks you used for the account creation.