

Guidelines on Applying for Double Major, 2022-1

Under the University Constitution and Regulations in Chapter 4, Section 3, Article 35
Academic Operations Regulation Chapter 6, Section 2, subsection 1 on Double Major

1. Eligibility

This regulation applies to freshmen admitted in 1997 onwards

- 1) Applicants whose 1st major have already been designated are eligible to apply for double major
- 2) Applicants should have registered for more than 3 semesters. (Transfer students can apply after completing a minimum of one semester at Korea University.)
- 3) KU students who are currently registered for [2021-2 semester](#).
Students who are on leave of absence at the time of (or during) the application period semester will be disqualified even after being announced as successful applicants.
- 4) Students who are already in double major, interdisciplinary major, student-designed major and engineering authentication certificate program are NOT eligible to apply unless students withdraw from the program before [November 4, 17:00 2021](#).
 - (1) Students who would like to cancel the acceptance of double major(including interdisciplinary major, student-designed major) and apply for other programs should complete the withdrawal procedure.
 - (2) Re-application to the double major(including interdisciplinary major, student-designed major) can only be accepted once.
 - (3) Failed applicants for double major(including interdisciplinary major, student-designed major) should pursue a single intensive major.
- 5) Students are NOT allowed to double major in Law School, Department of Computer Science Education, Division of Computer and Communication Engineering, College of Medicine, College of Nursing, Cyber Defense, College of Pharmacy.
[Four new majors \(starting from 2021 at Seoul campus\) are also not allowed for double major.](#)
[Students may apply for 'Big Data Science' and 'Division of Cultural Heritage Convergence' \(Sejong Campus\)](#)

6) Eligibility of Each Department

(1) Seoul Campus

Department of Architecture: applicants should have completed 'ARCH 229 Basic Design Studio I' and obtain overall GPA of B (3.0) or above.

(2) Sejong Campus

Electro-Mechanical Systems Engineering (freshmen admitted in 2004 onwards); Applicants should have completed DSSP151, 152 and DCSC153, 154 and obtain overall GPA of B+ (3.5) or above.

[*Applicants for majors indicated above must check their eligibility before applying](#)

2. Application Schedule

	Schedule	Application
Application	Nov 8 10:00, 2021 ~ Nov 10 17:00, 2021 (online application runs for 24hours)	<u>On-line Application at Portal</u> Submission of 'Statement of Purpose (Study Plan) to applicable department/school
Announcement of successful applicants	Dec 31, 17:00 2021 (To be confirmed)	Portal->Bulletin->Notice ->Academic Schedule

※ Please be advised that applicants should complete online application 1~2 hours prior to the deadline.

Any late application due to technical problem of individual computer is NOT accepted.

3. Application Details

Type of Student	Application Details and Restrictions
Freshmen admitted before 2003	<ul style="list-style-type: none"> ● Cross-Campus Double Major is permitted and applicants may apply for first preference only. Freshmen admitted in 1997 and 1998 are limited to apply within the same field of their 1st major. Students from Physical Education Department and School of Art and Design are exception to this regulation. ● Students selecting an identical or similar department established on both the Seoul and Sejong campuses to fulfill the double major option should do so at the campus to which his/her first major is affiliated. ● Please refer to the attachment 1 for departments available for cross-campus double majoring. Law School, Computer Education, College of Information and Communications, School of Medicine, College of Nursing, Dept. of Cyber Defense, College of Pharmacy are excluded from this program. Students at College of Education must designate their 1st major within the college to apply for double major.
Seoul freshmen admitted in 2004 onwards	<ul style="list-style-type: none"> ● Students are eligible to apply up to 2nd preferences at Seoul Campus. ● Law School, Computer Education, College of Information and Communications, School of Medicine, College of Nursing, Dept. of Cyber Defense, College of Pharmacy are excluded from this program. Students at College of Education must designate their 1st major to apply for double major. ● Cross-campus double major is allowed only when certain major(s) is NOT offered at Seoul Campus. Sejong majors which Seoul Students are eligible to apply for; <ul style="list-style-type: none"> – Dept. of Electro-Mechanical Systems Engineering – Dept. of Korean Unification, Diplomacy and Security – Dept. of Cultural Heritage Convergence – Dept. of Creative Writing and Media Studies – Dept. of Culture Contents ● Please refer to attachment 2 for the detailed list of majors students are eligible to apply at Seoul Campus. ● Please refer to attachment 4 for the detailed list of majors Sejong students are eligible to apply at Sejong Campus.
Sejong Students admitted after 2004	<ul style="list-style-type: none"> ● Students are eligible to apply up to 2nd preferences within Sejong Campus. ● Cross-campus double major is allowed only when certain major(s) is NOT offered at Sejong Campus. ● Please refer to attachment 3 for the detailed list of majors Sejong students are eligible to apply at Seoul Campus.

Others	<ul style="list-style-type: none">● Department(s) /School(s) that student cannot apply due to abolishment of majors(Dept.); College of Health Sciences– College of Health Science: freshmen admitted in 2006 ~2013 are NOT eligible to apply double major within the college.– Students from other colleges/schools are limited to apply for 1)Biomedical Engineering 2)Biosystems and Biomedical Science 3)Health and Environmental Science 4) Health and Policy Management within the College of Health Sciences.– College of Education (Computer Education) and College of Information and Communications are excluded from this double majoring program.
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※ All courses offered by the division of international studies are lectured in English.

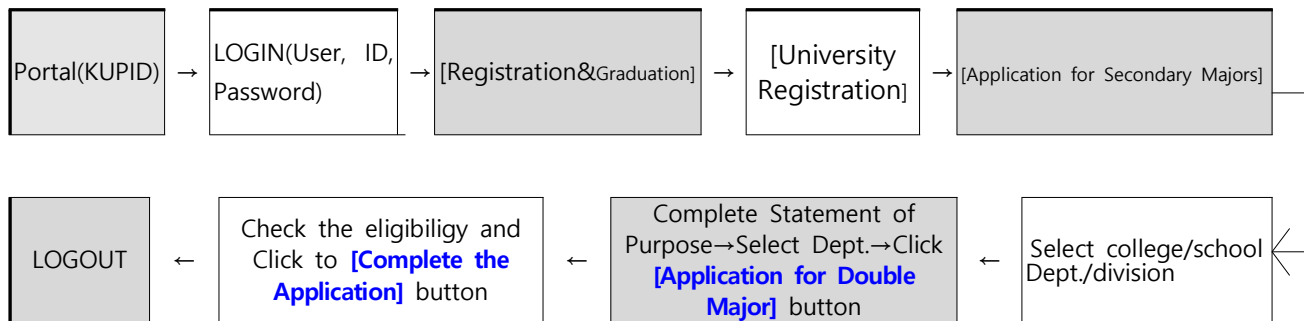
4. Selection Criteria and Student Quota

	Freshmen admitted in 2003	Freshmen admitted in 2004 onwards
Selection Criteria	Overall GPA (including previous semester)	1) Each department 1) screens the applicants indicating 1st preference and 2) those indicating second preference based on their academic performance. 2) Students with their 2nd preference may be filled if there is any place available.
	<ul style="list-style-type: none"> • Applicant's overall GPAs from previous semesters (including F) are reflected in the application. • Department or Division may include interview as part of their selection process. Please refer to the Table below 	
Student Quota	Number of successful applicants is determined by each department/division	

대학(부)	선발기준
Business School	<ul style="list-style-type: none"> • Selection Process: Overall GPAs (50%) + Interview (50%) • Documents Required : Statement of Purpose • Interview -Freshmen admitted before 2003: Interviewees are selected based on their academic performance (overall GPA). -Freshmen admitted after 2004 with their 1 st preference in Business School: The number of interviewees is set at 200% of the actual student quota.
College of Political Sciences and Economics	<ul style="list-style-type: none"> • Selection Process: Overall GPA + Statement of Purpose • Documents Required : Statement of Purpose
College of Education	Physical Education <ul style="list-style-type: none"> • Selection Process: Overall GPA + Interview: • Interview : -Students who were admitted as freshman before 2003 -Students who were admitted as freshman after 2004 with their 1st preference in College of Education
	History Education <ul style="list-style-type: none"> • Selection Process: Overall GPA + Statement of Purpose • Documents Required : Statement of Purpose
School of Art and Design	<ul style="list-style-type: none"> • Selection Process: Overall GPA + Statement of Purpose + Interview • Documents Required : Statement of Purpose • Interview: -Freshmen admitted before 2003 -Freshmen admitted after 2004 with their 1st preference in School of Art and Design

Division of International Studies	<ul style="list-style-type: none"> • Selection Process: Overall GPA + Interview (English) • Interview : <ul style="list-style-type: none"> –Freshmen admitted before 2003 –Freshmen admitted after 2004 with their 1st preference in Division of International Studies
School of Media and Communication	<ul style="list-style-type: none"> • Selection Process: Overall GPA + Interview • Interview : <ul style="list-style-type: none"> –Freshmen admitted before 2003 –Freshmen admitted after 2004 with their 1st preference in School of Media and Communication
College of Informatics	<ul style="list-style-type: none"> • Selection Process: Overall GPA + Statement of Purpose • Documents Required : Statement of Purpose
College of Engineering	<p>School of Civil, Environmental and Architectural Engineering</p> <ul style="list-style-type: none"> • Selection Process: Overall GPA + Statement of Purpose • Documents Required : Statement of Purpose
	<p>Division of Industrial Management Engineering</p> <ul style="list-style-type: none"> • Selection Process: Overall GPA + Statement of Purpose • Documents Required : Statement of Purpose (Major suitability)

※ Dates and Place of Interview will be notified at PORTAL (Portal->Bulletin->Notice->Academic Calendar) after the deadline.

5. How to Apply


※ If a student does not wish to select 2nd preference, please select “NOT APPLICABLE”

※ Click **[Application for Double Major]** button to start application for double major. **You must click [Complete the Application] to submit your application.**

※ Applicant can NOT make any changes after clicking ‘Complete the Application’. Please check all instructions carefully. **The deadline of application for double major is Nov 10 17:00.**

※ Please be advised that applicants should complete online application 1~2 hours prior to the deadline. Any late application due to technical problem of individual computer is NOT accepted.

※ As for statement of purpose, student should write it directly at the Portal page.

6. Instructions

Student Type	Instruction
freshmen admitted before 2003	① Students who are pursuing a double major, interdisciplinary major or engineering authentication certificate program are ineligible to apply unless students withdraw from the program. ② Student who wishes to withdraw his/her double major program and graduate only with single major should submit a request for a withdrawal at least one month before the end of the semester (by January 20th or July 20th) Students must meet graduation requirements to complete 1st major.
freshmen admitted from 2004 onwards	① Freshmen admitted from 2004 onwards; Students who intend to complete a double major may apply within the application period of time from the third semester. ie) A student who failed to participate from 3rd or 4th semester could re-apply the following semester. Re-application to a double major could only be accepted if a place is available in a department he or she applies to. ② Student who wishes to cancel current double/interdisciplinary/engineering authentication program and re-apply, shall complete withdrawal procedure within a stipulated period of time. Re-application to a double major could only be accepted if a place is available. ③ If a student fails to be re-accepted, she/he shall continue intensive course of the first major. ④ Student who wishes to cancel the acceptance and pursues an intensive course of the first major should complete withdrawal procedure as well.
Withdrawal Procedure	Double/Interdisciplinary Major -> go to PORTAL Engineering Authentication Certificate Program -> Visit department office which student major is affiliated.

7. Guidelines for freshmen admitted from 2004 onwards

1) The mandatory regulation of completing a second major is applied to students entering from 2004 onwards. Student subject to this regulation must complete one of the followings; 1) intensive major course of first major 2) double major 3) interdisciplinary major 4) student-designed major. (Applicant who is transferred with a bachelor's degree can choose not to complete a second major.

2) Intensive major course of 1st major assumes a similar form to the existing single major system.

3) Student who wishes to cancel current double/interdisciplinary/engineering authentication program and re-apply, shall complete withdrawal procedure by **Nov 4, 17:00**. Re-application to the double major (including interdisciplinary major, student-designed major) can only be accepted once.

8. Credit Completion and Approval

- 1) Double major courses which students have already completed before the approval of the application shall be approved as double major credits. The approval of the credits earned should be determined by each department's academic regulations.
- 2) Double major students may graduate only after satisfying the graduation requirements established for both 1st and double major by their departments.
- 3) Double major students may graduate only after satisfying the graduation requirements established for both 1st and double majors.
- 4) Freshmen admitted in 2003;
Students withdrawing from a double major program after commencing it shall be conferred a degree with the 1st major.
Freshmen admitted in 2004 onwards;
Student must complete either a 2nd major (Interdisciplinary major, double major or student-designed major) or intensive major course of the 1st major.
- 5) Upon satisfying the graduation requirements of both the 1st and double majors, students shall be conferred with the bachelor's degree of each major.
- 6) For any questions related to the curriculum and graduation requirements please contact the relevant department or college.

9. Certificates and Degree Conferral

- 1) Double major completion shall be transcribed on each certificate as follows:
 - Certificate of Studentship: 1st and Double Majors
 - Academic Transcript: 1st and Double Majors
 - Certificate of Graduation: 1st and Double Majors
- 2) Certificate of Graduation shall be issued together for the 1st major and double major.

Attachment 1 Departments available for cross-campus double majoring among similar or identical majors (freshmen admitted before 2003 and freshmen admitted 2004 onwards at Seoul)

1st Major		Double Major		Availability
School/College	Department	School/College	Department	
Business School	Management	College of Global Business	Digital Business Administration	×
College of Global Business	Digital Business Administration	College of Business and Economics	Division of Business Administration	×
College of Business and Economics	International Trade	College of Business and Economics	Division of Business Administration	×
College of Political science and Economics	Statistics	College of Public Policy	Big Data Science	×
College of Public Policy	Big Data Science	College of Business and Economics	Statistics	×
College of Engineering	Electronics and Electrical Engineering	College of Science and Technology	Electronics and Information Engineering	×
College of Science and Technology	Electronics and Information Engineering	College of Engineering	Electronics and Electrical Engineering	×
College of Engineering	Electronics and Electrical Engineering	College of Science and Technology	Electro-Mechanical Systems Engineering	○
College of Science and Technology	Electro-Mechanical Systems Engineering	College of Engineering	Electronics and Electrical Engineering	×
College of Engineering	Mechanical Engineering	College of Science and Technology	Electro-Mechanical Systems Engineering	×
College of Science and Technology	Electro-Mechanical Systems Engineering	College of Engineering	Mechanical Engineering	×
College of Engineering	Civil, Environmental and Architectural Engineering	College of Science and Technology	Environmental System Engineering	×
College of Science and Technology	Environmental Systems Engineering	College of Engineering	Civil, Environmental and Architectural Engineering	○
College of Education	Math Education	College of Science	Dept. of Mathematics	×
College of Education	History Education	College of Liberal Arts	Dept. of History	×

College of Education	History Education	College of Liberal Arts	Dept. of Korean History	×
College of Life Sciences and Biotechnology	Division of Life Sciences	College of Life Sciences and Biotechnology	All except division of life sciences	×
College of Life Sciences and Biotechnology	All except division of life science	College of Life Sciences and Biotechnology	Division of Life Sciences	×
College of Life Sciences and Biotechnology	Division of Life Sciences	College of Health Science	Biosystem and Biomedical Science	×
College of Health Science	Biosystem and Biomedical Science	College of Life Sciences and Biotechnology	Division of Life Sciences	×
College of Life Sciences and Biotechnology	Division of Life Sciences and Division of Biotechnology	College of Science and Technology	Dept. of Biotechnology and Bioinformatics	×
College of Science and Technology	Biotechnology and Bioinformatics	College of Science and Technology	Division of Life Sciences and Division of Biotechnology	×
College of Life Sciences and Biotechnology	Division of Life Sciences	College of Science and Technology	Dept. of Food and Biotechnology	×
College of Science and Technology	Dept. of Food and Biotechnology	College of Life Sciences and Biotechnology	Division of Life Sciences	×

Attachment 2 Departments at Seoul available for cross-campus double majoring Freshmen admitted in 2004 onwards;

Student Affiliation	Departments available at Seoul
General (Except College of life science and biotechnology)	All majors except Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense
College of Education	All majors except Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense
College of Education, Students at Mathematics Education	All majors except Dept. of Mathematics, Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense
College of Education, Students at History Education	All majors except Dept. of History, Dept. of Korean History, Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense
College of Life Sciences and Biotechnology Except Students at Division of Life Science	All majors except Division of Life Science, Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense
Division of Life Science	All majors except College of Life Sciences, Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense, Division of Biosystem and Biomedical Science
College of Engineering, Students at Dept. of Architecture	All majors except Civil, Environmental and Architectural Engineering, Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense
College of Health Science, Students at Biosystem and Biomedical Science	All majors except Division of Life Science, Law School, College of Medicine, College of Education, College of Nursing and Dept. of Cyber Defense

College/School	Department
Business School	Management
College of Liberal Arts	Korean Language and Literature
	English Language and Literature
	Philosophy
	Korean History
	History
	Sociology
	German Language and Literature
	French Language and Literature
	Chinese Language and Literature
	Russian Language and Literature
	Japanese Language and Literature
	Spanish Language and Literature
	Classical Chinese
	Linguistics

College/School	Department
College of Engineering	Chemical and Biological Engineering
	School of Materials Science and Engineering
	School of Civil, Environmental and Architectural Engineering
	Dept. of Architecture
	Dept. of Mechanical Engineering
	School of Industrial Management Engineering School of Electrical Engineering
College of Education	Dept. of Education
	Dept. of Physical Education
	Dept. of Home Economics
	Dept. of Math Education
	Dept. of Korean Language Education
	Dept. of English Language Education
	Dept. of Geography Education
	Dept. of History Education

College/School	Department
School of Psychology	Psychology
College of Life Sciences and Biotechnology	Division of Life Sciences Division of Biotechnology Dept. of Food Bioscience and Technology Dept. of Environmental Science and Ecological Engineering
	Dept. of Food and Resource Economics
College of Political Science and Economics	Political Science and International Relations
	Economics
	Public Administration
	Statistics
College of Science	Mathematics
	Physics
	Chemistry
	Earth and Environmental Sciences

College/School	Department
School of Art and Design	Division of Art and Design
Division of International Studies	Division of International Studies
School of Media and Communication	School of Media and Communication
College of Health Science	Biomedical Engineering
	Biosystems and Biomedical Science
	Health and Environmental Science
	Health and Policy Management
College of Informatics	Department of Computer Science and Engineering

Attachment 3 Departments at Sejong that are available for Cross–Campus Double Majoring
(For freshmen admitted in 2004 onwards)

College/Schools	Department
College of Liberal Arts	Philosophy
	Korean History
	History
	Classical Chinese
	French Language and Literature
	Russian Language and Literature
	Japanese Language and Literature
	Spanish Language and Literature
Linguistics	
School of Psychology	Psychology
College of Life Sciences and Biotechnology	Environmental Science and Ecological Engineering
	Dept. of Food and Resource Economics
College of Political Science and Economics	Political Science and International Relations
College of Science	Earth and Environmental Sciences
College of Engineering	School of Materials Science and Engineering
	Dept. of Chemical and Biological Engineering
	School of Civil, Environmental and Architectural Engineering
	Dept. of Architecture
	Dept. of Mechanical Engineering
School of Industrial Management Engineering	
School of Art and Design	School of Art and Design
Division of International Studies	Division of International Studies
School of Media and Communication	School of Media and Communication
College of Health Science	Biomedical Engineering
	Biosystems and Biomedical Science
	Health and Environmental Science
	Health and Policy Management

Attachment 4 Departments available for cross–campus Double Majoring at Sejong
(For freshmen admitted in 2004 onwards)

College/School	Department
College of Science and Technology	Electro–Mechanical Systems Engineering
College of Public Policy	Korean Unification, Diplomacy and Security
College of Culture and Sports	Cultural Heritage Convergence
	Creative Writing and Media Studies
	Culture Contents