

Academic Gown Rental Schedule for 2021 Degree Candidates

○ **Precautions**

When renting and returning your gown, please cooperate with our effort to prevent the spread of COVID-19.

Gown rental and related schedules are subject to change depending on COVID-19 Social Distancing Level Guidelines by the South Korean government.

※For detailed information about the **distribution of degree certificates**, please refer to the announcement from the Educational Affairs Team.

1. Academic Gown (Undergraduate and Master's Degrees) Rental / Return Location and Date

A. For undergraduate and graduate degree candidates on the Seoul / Sejong Campus

2021 degree candidates (graduating Aug 2021 or Feb 2022)

※Academic gowns for doctoral degree candidates should be arranged individually. **Master's degree candidates from Special / Professional graduate schools are advised to contact the administrative office of each graduate school for academic gowns.**

B. Limits on the number of gown rental applicants per location

1) Humanities and Social Sciences Campus: 1F Chey Jong-Hyun Hall, SK Future Hall → **300 applicants per day**

2) Science Campus: B1 Exhibition Hall, Hana Square → **200 applicants per day**

C. Rental Service Period : Wednesday, Feb 16, 2022 to Friday, Feb 25, 2022 **<8 weekdays, excluding Sat/Sun>**

※Return: Wednesday, Feb 16, 2022 to Friday, Feb 25, 2022 (10:00 AM to 16:00 PM)

※Academic gown rental service will not be available after Friday, Feb 25, 2022. Overdue gowns (after Feb 25) can be returned at the night-duty room, Korea University's Main Hall.

D. Rental Application Period : Tuesday, Feb 15, 2022 (10:00 AM) to Friday, Feb 25, 2022 (14:00 PM)

2. Academic Gown (Undergraduate and Master's Degrees) Rental Fee Payment, Pick-up, and Return Procedures

(※Graduates from Special/Professional graduate schools are advised to contact the administrative office of each graduate school for further information.)

Steps	Instructions	Notes
Check your virtual account and rental fee	[Access Portal]→[Info Depot]→[Academic Gown Rental]	Feb 15 (Tue) 10:00 AM to Feb 25 (Fri) 14:00 PM
Rental fee payment via virtual account	<ul style="list-style-type: none"> • Transfer money (Online banking) • Print receipt ledger at KU Portal → Rental fee payment at Hana Bank (all branches) • Pay rental fee <ul style="list-style-type: none"> - Undergraduate: KRW 5,000 - Master: KRW 10,000 	Feb 15 (Tue) 10:00 AM to Feb 25 (Fri) 14:00 PM
Print [Academic Gown Rental Ticket]	[Access Portal]→[Info Depot]→[Academic Gown Rental]	Printing is enabled after the rental fee has been paid
Gown Pick-up	Visit a designated gown rental location and present your [Academic Gown Rental Ticket] with your [Identification card (Student ID, resident registration card, etc.)]	If printing out your [Academic Gown Rental Ticket] is not possible due to on-site payment or other reasons, fill out a gown rental application form at the gown rental location Feb 16 (Wed) to Feb 25 (Fri) <Rental Service Time: 10:00 AM to 16:00 PM>
Return	<ul style="list-style-type: none"> . Be sure to get a return stamp on your [Academic Gown Rental Ticket] . Please keep the original copy or a photo of your [Academic Gown Rental Ticket] until you have confirmed that various certificates from the university are available for issuance after March 31, 2021. ※ How to confirm the availability of certificates: [Access Portal]→[Info Depot]→[Internet Certificate Verification System]→[Certificate Request]→Click Request Certificate 	If your gown has not been returned, you will not be allowed to receive your graduation certificate or any other certificates issued by the university in the future. Feb 16 (Wed) to Feb 25 (Fri), 10:00 AM to 16:00 PM After Feb 25, overdue gowns can be returned at the night-duty room in the Main Hall.

General Affairs Department