

[Academic Gown Rental Schedule for 2023 Degree Candidates]

1. Academic Gown (Undergraduate and Master's Degrees) Rental / Return Location and Date

A. For undergraduate and graduate degree candidates on the Seoul / Sejong Campus

2023 degree candidates (graduating Aug 2023 or Feb 2024)

※ Academic gowns for doctoral degree candidates should be arranged individually. [Master's degree candidates from Special / Professional graduate schools are advised to contact the administrative office of each graduate school for academic gowns.](#)

B. Gown rental location

1) Humanities and Social Sciences Campus: 1F Choi Jong-Hyun Hall, SK Future Hall

2) Science Campus: B1 Exhibition Hall, Hana Square

C. Rental/Return Service Period : (Sat) Feb 17, 2024 to (Sat) Feb 24, 2024 **<10:00AM to 16:00PM>**

※ Academic gown rental service will not be available after (Sat) Feb 24, 2024. Overdue gowns (after Feb 24) can be returned at the night-duty room, Korea University's Main Hall.

D. Rental Application Period : (Thu) 14:00 PM, Feb 15, 2024 to 14:00 PM (Sat) Feb 24, 2024

2. Academic Gown Rental Fee Payment, Pick-up, and Return Procedures

(※[Graduates from Special/Professional graduate schools are advised to contact the administrative office of each graduate school for further information.](#))

Steps	Instructions	Notes
Check your virtual account and rental fee	[Access Portal]→[Info Depot]→[Academic Gown Rental]	(Thu) Feb 15 14:00 PM to (Sat) Feb 24 14:00 PM
Rental fee payment via virtual account	<ul style="list-style-type: none"> • Transfer money (Online banking) • Print receipt ledger at KU Portal → Rental fee payment at Hana Bank (all branches) • Pay rental fee <ul style="list-style-type: none"> - Undergraduate: KRW 5,000 - Master: KRW 10,000 	(Thu) Feb 15 14:00 PM to (Sat) Feb 24 14:00 PM
Print [Academic Gown Rental Ticket]	[Access Portal]→[Info Depot]→[Academic Gown Rental]	Printing is enabled after the rental fee has been paid
Gown Pick-up	Visit a designated gown rental location and present your [Academic Gown Rental Ticket] with your [Identification card (Student ID, resident registration card, etc.)]	If printing out your [Academic Gown Rental Ticket] is not possible due to on-site payment or other reasons, fill out a gown rental application form at the gown rental location Feb 17 (Sat) to Feb 24 (Sat) <Rental Service Time: 10:00 AM to 16:00 PM>
Return	. Be sure to get a return stamp on your [Academic Gown Rental Ticket] . Please keep the original copy or a photo of your [Academic Gown Rental Ticket] until you have confirmed that various certificates from the university are available for issuance after March 31, 2024. ※ How to confirm the availability of certificates: [Access Portal]→[Info Depot]→[Internet Certificate Verification System]→[Certificate Request]→Click Request Certificate	If your gown has not been returned, you will not be allowed to receive your graduation certificate or any other certificates issued by the university in the future. After Feb 24, overdue gowns can be returned at the night-duty room in the Main Hall.