



Course Withdrawal FAQ

September 2025

Office of Academic Affairs

● Course Withdrawal FAQ

☑ When is the 'Course Withdrawal Period'?

- ▶ It is typically conducted during the fourth week of the semester. For the 2025 Fall Semester, it will take place from Monday, September 22, at 10:00 AM to Wednesday, September 24, at 9:00 AM.

☑ Is there a limit to the number of credits I can drop?

- ▶ You can drop up to 9 credits (e.g., three 3-credit courses). However, you must remain enrolled in at least 1 credit after dropping courses, as this is the minimum enrollment requirement.

☑ Will my withdrawal appear on my transcript?

- ▶ No. It will not appear on your transcript.

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☑ Are there any restrictions on course withdrawals?

- ▶ If there is a need to limit the number of drops in freshmen required courses, such as courses that are assigned to a group (e.g., Freshmen Seminar), laboratory courses, flexible semester courses, and courses that involve team projects, the department may decide to set them as drop restricted courses after deliberation. In this case, **DL (Drop Limit)** will be displayed when you search for classes on the enrollment homepage.

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- ☑ Is there a possibility for certain courses to be canceled due to withdrawals?
 - ▶ The courses will be canceled only if there are 0 students, and it will not be canceled even if the number of students decreases due to withdrawals.

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☑ Are there any penalties for dropping a course?

- ▶ Please note that if you fall short of your credit hour requirements due to a course withdrawal, you may not be able to graduate/completion on time. Additionally, if you fail to meet the required credit hours for each semester, you may be excluded from the semester honor roll selection. You may be excluded from scholarship selection if you do not meet the credit hour requirements set by national scholarships, endowment scholarships, campus scholarships.

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- ☑ I am enrolled for the extra semester. Can I receive a tuition reduction if I drop a course and my credits for this semester meet the tuition reduction limit?
- ▶ No. A "drop" is a decision to "give up" a course that you have chosen to enroll for the benefit from a reduced grade or course load. The tuition reduction for the this semester is based on the number of credits you have enrolled in, and does not take into account whether you have dropped a course.

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- ☑ Will I be able to apply for additional credits next semester for the courses I have dropped?
 - ▶ **No.** Credits from dropped courses are not carried over to the next semester.

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- ☑ I used the Flexible Credit Course Registration System this semester.
If I do a Course Withdrawal, can I use the reduced credits in the next semester?
- ▶ Under the Flexible Credit Course Registration System, students may pre-use or carry over up to 3 credits within the same academic year. However, the credits are calculated based on those initially registered by the end of the Add/Drop period.
Therefore, even if you withdraw from a course, the credit reduction is not considered; instead, the initially registered credits remain in effect.

※ See the example on page 9.

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- ☑ For example, what happens if I register for 18 credits (within the 19-credit limit) in the spring semester and later drop 3 credits?
 - ▶ Although you will actually complete only 15 credits, the Flexible Credit Course Registration System still counts your initially registered 18 credits.
- Therefore, only 1 credit is carried over to the fall semester.

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☑ What should I keep in mind when applying for a course withdrawal?

- ▶ You can apply through the portal system during the announced waiver period, and you can modify your application before the deadline.

After the deadline, your last application will be finalized and cannot be modified. You cannot revoke course withdrawal.

KTN video guide to Course Waiver

<https://www.youtube.com/watch?v=spcNOw8EDe4>



End of Paper

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In the event of any discrepancies between the Korean and English versions,
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