

## Academic Gown Rental Schedule for 2020 Degree Candidates

### \*\*\* Precautions

- When renting and returning your gown, please cooperate with our effort to prevent the spread of COVID-19.

**Gown rental and related schedules are subject to change depending on COVID-19 Social Distancing Level Guidelines by the South Korean government.**

※For detailed information about the **distribution of degree certificates**, please refer to the announcement from the Educational Affairs Team.

### 1. Academic Gown (Undergraduate and Master's Degrees) Rental / Return Location and Date

#### A. For undergraduate and graduate degree candidates on the Seoul / Sejong Campus

- 1) 2020 degree candidates (graduating Aug 2020 or Feb 2021)
- 2) 2019 graduates who have not rented gowns (graduating Aug 2019 or Feb 2020)

※ Academic gowns for doctoral degree candidates should be arranged individually. [Master's degree candidates from Special / Professional graduate schools are advised to contact the administrative office of each graduate school for academic gowns.](#)

#### B. Limits on the number of gown rental applicants per location

- 1) Humanities and Social Sciences Campus: 1F Chey Jong-Hyun Hall, SK Future Hall → **300 applicants per day**
- 2) Science Campus: B1 Exhibition Hall, Hana Square → **200 applicants per day**  
2019 graduates who have not rented gowns are only permitted to rent gowns at the **Chey Jong-Hyun Hall at SK Hall, with 500 applicants allowed per day.**

#### C. Rental Service Period

- 1) 2020 degree candidates: Tuesday, Feb 16, 2021 to Thursday, Feb 25, 2021 **<8 weekdays, excluding Sat/Sun>**
- 2) 2019 graduates who have not rented gowns: : Saturday, Feb 20, 2021 to Sunday, Feb 21, 2021 **<Weekend (2 days only)>**

※ Return: Tuesday, Feb 16, 2021 to Thursday, Feb 25, 2021 (10:00 AM to 17:00 PM)

※ Academic gown rental service will not be available after Thursday, Feb 25, 2021. Overdue gowns (after Feb 25) can be returned at the night-duty room, Korea University's Main Hall.

#### D. Rental Application Period

- 1) 2020 degree candidates (graduating Aug 2020 or Feb 2021): Tuesday, Feb 9, 2021 (10:00 AM) to Thursday, Feb 25, 2021 (16:00 PM)
- 2) 2019 graduates who have not rented gowns (graduating Aug 2019 or Feb 2020): Friday, Feb 5, 2021 (10:00 AM) to Monday, Feb 8, 2021 (12:00 noon)

### 2. Academic Gown (Undergraduate and Master's Degrees) Rental Fee Payment, Pick-up, and Return Procedures

[\(※Graduates from Special/Professional graduate schools are advised to contact the administrative office of each graduate school for further information.\)](#)

Steps	Instructions	Notes
Check your virtual account and rental fee	[Access Portal]→[Info Depot]→[Academic Gown Rental]	<ul style="list-style-type: none"> <li>· 2019 graduates who have not rented gowns <b>Feb 5 (Fri) 10:00 AM to Feb 8 (Mon) 12:00 noon</b></li> <li>· 2020 degree candidates <b>Feb 9 (Tue) 10:00 AM to Feb 25 (Thu) 16:00 PM</b></li> </ul>
Rental fee payment via virtual account	<ul style="list-style-type: none"> <li>• Transfer money (Online banking)</li> <li>• Print receipt ledger at KU Portal → Rental fee payment at Hana Bank (all branches)</li> <li>• Pay rental fee               <ul style="list-style-type: none"> <li>- Undergraduate: KRW 5,000</li> <li>- Master: KRW 10,000</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>· 2019 graduates who have not rented gowns <b>Feb 5 (Fri) 10:00 AM to Feb 8 (Mon) 12:00 noon</b></li> <li>· 2020 degree candidates <b>Feb 9 (Tue) 10:00 AM to Feb 25 (Thu) 16:00 noon</b></li> </ul>
Print [Academic Gown Rental Ticket]	[Access Portal]→[Info Depot]→[Academic Gown Rental]	Printing is enabled after the rental fee has been paid
Gown Pick-up	Visit a designated gown rental location and present your [Academic Gown Rental Ticket] with your [Identification card (Student ID, resident registration card, etc.)]	<p>If printing out your [Academic Gown Rental Ticket] is not possible due to on-site payment or other reasons, fill out a gown rental application form at the gown rental location</p> <p><b>&lt;Rental Service Time: 10:00 AM to 16:00 PM&gt;</b></p>
Return	<ul style="list-style-type: none"> <li>· Be sure to get a return stamp on your [Academic Gown Rental Ticket]</li> <li>· Please keep the original copy or a photo of your [Academic Gown Rental Ticket] until you have confirmed that various certificates from the university are available for issuance after March 31, 2021.</li> <li>※ How to confirm the availability of certificates: [Access Portal]→[Info Depot]→[Internet Certificate Verification System]→[Certificate Request]→Click Request Certificate</li> </ul>	<p>If your gown has not been returned, you will not be allowed to receive your graduation certificate or any other certificates issued by the university in the future.</p> <p>Feb 16 (Tue) to Feb 25 (Thu), 10:00 AM to 17:00 PM</p> <p>After Feb 25, overdue gowns can be returned at the night-duty room in the Main Hall.</p>

## General Affairs Department