

(summary)

* Application: Step 1~4

* Defense: Step 5

* After Defense: Step 6~8

Step	Detailed categories	Master's Thesis	Doctoral Dissertation	Important Notes
1. Eligibility	Requirements	- All of the following requirements must be met: - Pass or be exempt from all required qualifying examinations: - Comprehensive Examination - Korean Language Test (for Korean Studies majors) - Be eligible to submit the Research Proposal. - Complete the Human Rights and Gender Equality Education and the Research Ethics course. (Completion of the New Student Orientation Course may be accepted as a substitute.) - Be expected to graduate in February 2027. - Be within the maximum period of enrollment.	- All of the following requirements must be met: - Pass or be exempt from all required qualifying examinations: - Comprehensive Examination - English Examination and Second Foreign Language Examination (Applicable only to students admitted up to the Spring 2024 semester.) - Be eligible to submit the Research Proposal. - Complete the Human Rights and Gender Equality Education and the Research Ethics course. (Completion of the New Student Orientation Course may be accepted as a substitute.) - Be expected to graduate in February 2027. - Have at least one publication indexed in KCI, SCI, SCIE, SSCI, AHCI, or SCOPUS as the lead author (corresponding author or first author). (The publication requirement may be fulfilled by the date of the final dissertation examination decision.) - Be within the maximum period of enrollment.	Students admitted from the Spring 2026 semester onward must complete the Human Rights and Gender Equality Education at least once separately, even if they have completed the New Student Orientation Course.
	Application / Verification Method	- Qualification Exam: KUPID → [Registration/Graduation] → [Application/Verification for exams] · Current status of exam - Research Ethics: Refer to 7. Research Ethics Online Course Manual	- Qualification Exam: KUPID → [Registration/Graduation] → [Application/Verification for exams] · Current status of exam - Research Ethics: Refer to 7. Research Ethics Online Course Manual	
2. Online Application	Period	* October 19 (Mon) – October 23 (Fri), 2026, 16:00	* October 19 (Mon) – October 23 (Fri), 2026, 16:00	* The Online Application cannot be accepted after the Online Application Period. please meet the deadline.
	Application Method	* KUPID → Graduation → Degree Dissertation → Application for Degree Dissertation Examination	* KUPID → Graduation → Degree Dissertation → Application for Degree Dissertation Examination	
3. Offline Application	Submission Period	* October 19 (Mon) – October 23 (Fri), 2026, 16:00 * Submit the required documents within the above period.	* October 19 (Mon) – October 23 (Fri), 2026, 16:00 * Submit the required documents within the above period.	
	Required Documents	- Application for Master's Thesis Evaluation (Attachment #1) - Research Ethics Compliance Confirmation for Thesis/Dissertation (Attachment #8) - Attachments #3 (or #4), #5, and #6 if applicable - Proof of Dissertation Evaluation Fee Payment	- Application for Doctoral Dissertation Evaluation (Attachment #2) - Research Ethics Compliance Confirmation for Thesis/Dissertation (Attachment #8) - Attachments #3 (or #4), #5, and #6 if applicable - Proof of Dissertation Evaluation Fee Payment - Proof of Journal Article Publication (or Acceptance for Publication) – in an academic journal indexed in KCI, SCI, SCIE, SSCI, AHCI, or SCOPUS, May also be submitted after the evaluation is completed.	- Please submit all documents to the GSIS Administration Office in person (not email). - Once the required documents are submitted, they cannot be returned. - In case you are not able to get the handwritten signature from the professor, you must prove the acceptance with the email sent from the professor.
	Payment of Evaluation Fee	- Bank Account: KEB HANA BANK 391-910004-46504 (KOREA UNIVERSITY) - Master's Degree, Current Student: KRW 100,000 - Master's Degree, Completed (Research) Student: KRW 140,000 - The evaluation fee must be paid before submitting the application.	- Bank Account: KEB HANA BANK 391-910004-46504 (KOREA UNIVERSITY) - Doctoral Degree, Current Student: 400,000 KRW - Doctoral Degree, Completed (Research) Student: 450,000 KRW - The evaluation fee must be paid before submitting the application.	- KOICA students do not need to pay the evaluation fee. When paying the evaluation fee, enter the depositor name as your full student ID number followed by your name.
	Thesis Draft Submission	* Please submit three copies of your thesis draft in person to the Evaluation Committee within the application period. For further details regarding the submission, kindly consult your supervisor.	* Please submit five copies of your dissertation draft in person to the Evaluation Committee within the application period. For further details regarding the submission, kindly consult your supervisor.	* THESIS/DISSERTATION PLAGIARISM CHECK Turnitin MANUAL & FAQ https://library.korea.ac.kr/research/turnitin/guide
4. Payment of Tuition for Thesis/Dissertation Examination	Bill Printing and Payment Period	* November 4 (Wed) – November 6 (Fri), 2026, 16:00	* November 4 (Wed) – November 6 (Fri), 2026, 16:00	- The payment notice will be available only after completing the online application for thesis/dissertation evaluation. - Currently enrolled students who have not completed their coursework are not required to make the payment. * No excuse is accepted, please meet the deadline. - Thesis defense will not be succeeded without the tuition payment. - The tuition is non-refundable for any reason.
	Amount of Tuition	- Completed Students: 12% of GSIS Tuition - Completed Research Students: 5% of GSIS Tuition - Current Students: Payment Not Required	- Completed Students: 12% of GSIS Tuition - Completed Research Students: 5% of GSIS Tuition - Current Students: Payment Not Required	
	Tuition Bill Printing Link	* TBA	* TBA	
5. Defense	Period	* November 26 (Thu) – November 27 (Fri), 2026	* November 26 (Thu) – November 27 (Fri), 2026	* Defense Schedule: TBA
	Defense Method	* Either online or offline.	* Either online or offline.	
	details	- Consult with your thesis advisor regarding the schedule & online/offline methods. - The schedule will be posted on the GSIS website on Monday, November 17th, 2025. - All candidates must do the dissertation defense. If not, you will be automatically failed. - After the defense, revise the draft according to the comments you received or consult with your thesis advisor if you need an extra semester to complete it.	- Doctoral Dissertation Defense should be conducted 2 times (online or offline) by your supervisor. For offline defense, you should reserve a classroom of International Studies Hall according to the defense schedule. - All candidates must do the dissertation defense. If not, you will be automatically failed. - After the defense, revise the draft according to the comments you received or consult with your supervisor if you need an extra semester to complete it.	
Step	Detailed categories	Master's Thesis	Doctoral Dissertation	Important Notes
6. View Thesis/Dissertation Evaluation Results	Period	- Thesis Evaluation Committee – Evaluation Report on KUPID: Due by December 4 (Fri), 2026 - Student – View the Evaluation Report on KUPID: Expected to be available on December 8 (Tue), 2026	- Dissertation Evaluation Committee – Evaluation Report on KUPID: Due by December 4 (Fri), 2026 - Student – View the Evaluation Report on KUPID: Expected to be available on December 8 (Tue), 2026	
	How to View the Evaluation Results	* KUPID → Graduation → Degree Dissertation → Application for Degree Dissertation Examination → Dissertation Examination Application History	* KUPID → Graduation → Degree Dissertation → Application for Degree Dissertation Examination → Dissertation Examination Application History	

7. Submission of Thesis/Dissertation Non-Disclosure Request Form	Period	* December 8 (Tue) – December 16 (Wed), 2026, 15:00	* December 8 (Tue) – December 16 (Wed), 2026, 15:00	* Submissions after the deadline will not be accepted under any circumstances.
	Submission Method	* Complete Attachment #7 and submit it by email to gsis@korea.ac.kr	* Complete Attachment #7 and submit it by email to gsis@korea.ac.kr	
8. Thesis/Dissertation online upload	Period	* January 4 (Mon) – January 13 (Wed), 2027, 16:30	* January 4 (Mon) – January 13 (Wed), 2027, 16:30	* Do not submit a printed (hardbound) copy to the library; only the full-text thesis/dissertation file must be uploaded. * The uploaded thesis/dissertation file cannot be revised after the full-text submission period ends. * Submissions after the deadline will not be accepted under any circumstances.
	Upload Method and Required Documents	* Do not submit a printed copy to the library; only the full-text thesis/dissertation file must be uploaded. * Documents to upload: - Electronic file of the thesis/dissertation - Copyright Agreement - Approval Page signed by the Thesis/Dissertation Evaluation Committee	* Do not submit a printed copy to the library; only the full-text thesis/dissertation file must be uploaded. * Documents to upload: - Electronic file of the thesis/dissertation - Copyright Agreement - Approval Page signed by the Thesis/Dissertation Evaluation Committee	
	Upload Site	* Upload the files via the Library website (http://library.korea.ac.kr): Research Support → Thesis Writing Guide → Thesis/Dissertation Writing and Submission → Thesis/Dissertation Submission (dCollection).	* Upload the files via the Library website (http://library.korea.ac.kr): Research Support → Thesis Writing Guide → Thesis/Dissertation Writing and Submission → Thesis/Dissertation Submission (dCollection).	
9. Submission of Thesis/Dissertation Evaluation Result Documents	Period	* January 4 (Mon) – January 15 (Fri), 2027, 16:00	* January 4 (Mon) – January 15 (Fri), 2027, 16:00	* How to print the Thesis/Dissertation Submission Confirmation: Upload the thesis/dissertation to the library website → Library review and approval → Print the confirmation form (The review process takes approximately 2–3 days.) * Submissions after the deadline will not be accepted under any circumstances.
	Submission Location	* KU GSIS Administration Office (International Studies Hall, Room 223): in-person submission only.	* KU GSIS Administration Office (International Studies Hall, Room 223): in-person submission only.	
	Required Documents	1. Thesis/Dissertation Submission Confirmation 2. Confirmation of Thesis Plagiarism Check (attachment #9) + Turnitin Digital Receipt 3. Title Page of the Thesis/Dissertation 4. Copy of signature page - Bring both the original and a copy. After verification of the original, submit the copy only.	1. Thesis/Dissertation Submission Confirmation 2. Confirmation of Thesis Plagiarism Check (attachment #9) + Turnitin Digital Receipt 3. Title Page of the Thesis/Dissertation 4. Copy of signature page - Bring both the original and a copy. After verification of the original, submit the copy only. 5. Proof of Journal Article Publication (in an academic journal indexed in KCI, SCI, SCIE, SSCI, AHCI, or SCOPUS) – Only for students who were unable to submit it at the time of the dissertation examination application. * Failure to submit Item 5 will result in the cancellation of the thesis/dissertation examination pass.	

Additional Information	Thesis/Dissertation Title Revision	* How to revise the title: KUPID → Graduation → Degree Dissertation → Application for Degree Dissertation Examination → Revise the thesis/dissertation title from the application list * Revision period: Available only until December 4 (Fri), 2026 * The thesis/dissertation title must be identical across the final thesis/dissertation and the dissertation examination application records.
	Refund of Thesis/Dissertation Evaluation Fee and Tuition	* The thesis/dissertation evaluation fee and tuition are non-refundable, regardless of the evaluation result.