

Fall 2020
New Student Orientation

**V. Only for
International Students**

Korea University
Graduate School of International Studies

Table of Contents

- 01** Mandatory Submission of Apostille
- 02** Mandatory Submission of Arrival Report
- 03** Scholarship for International Students
- 04** Leave of/Return from Absence
- 05** Student ID Card Application



Mandatory Submission of Apostille

Please submit the Apostille or substitute documentation of your degrees.

Apostille

- France, Hong Kong, Japan, Netherlands, Russia, UK, USA
-

Authentication from Korean Embassy or consulate

- Cameroon, Canada, Thailand
-

CDGDC or CHSI

- China



Mandatory Submission of Arrival Report

ALL 2020 Fall international freshmen (including those w/ A, E, F-type visa) MUST submit an [Arrival Report \(click\)](#) and a proof of ARC.

- ◇ **Submission Period:** within 5 days after you arrive Korea
- ◇ **How to Submit:** to official email(gsisadmin@korea.ac.kr) of Admin Office of KU GSIS
- ◇ **Required Documents**
 - **Arrival Report (after filling out all the blank and signed)**
 - **Proof of ARC (choose one from the following)**
 - 1) **Appointment Receipt (Sejongno Immigration Office)**
 - 2) **Certificate of Application for Permit of Stay**
 - 3) **Copy of front & back sides of Alien Registration Card (ARC) (or Residency Card)**

- If your passport information has changed from the one submitted during the admission period, please submit 1 copy of passport ID page.(the page with your photo)

Mandatory Submission of Arrival Report



※ Important Notice due to the COVID-19 situation

- ✓ If you are going to take the classes from where you are staying outside of Korea, you do NOT need to submit the Arrival Report/proof of ARC to us at the moment.
- ✓ However, please remember to submit them as soon as you come to Korea.
- ✓ Also, the visa is valid for only 3 months at the time it is issued.
If you come to Korea within 3 months, you can use the visa you have received, but if you come to Korea after 3 months, you will need a new COA and a new visa.
- ✓ If you are going to take the courses online this semester, please contact the professors in advance after the course registration to inform them about your current situation taking the courses online due to the COVID-19.

Scholarship for International Students



Selection

Selection will be made by the Committee of Graduate School of International Studies among those who satisfy the minimum qualification requirements each semester.

Amount and Period of Scholarship Grant

The specific amount of the scholarships for international students will be decided after deliberation by the Chair of the Committee of Graduate School of International Studies after final grades are fixed per semester.

Scholarship for International Students



Minimum Qualification

- A) Students must complete **at least 9 credits** of courses except foreign language classes and internships in the previous semester, and receive an CGPA (Cumulated Grade Points Average) of **4.0 or higher**;

- B) Students must **keep enrolled**; (If you take a leave of absence, you will **be disqualified** from the scholarship candidate list for the following semester.)

- C) In order to receive scholarship for the third semester, students must complete **at least 18 credits in total** and take **all the core and core elective courses except for “Thesis Research I” by the second semester.** If a student does not satisfy the above requirements, he or she will not be eligible for the scholarship not only for the third semester but also for the fourth semester.

Scholarship for International Students



Selection Priority for Students of the Same Rank

The selection is made according to the following requirements (priority given from A to C) if there are students of the same rank.

- A) Those who acquired more credits in the previous semester;
- B) Those who acquired more credits in core and core elective courses;
- C) Those who have more total credits.

However, if the priority cannot be determined, it is decided by the Chair of the Committee of Graduate School of International Studies.



Leave of/Return from Absence

◆ Leave of Absence (Article 7 of KU GSIS Bylaws & Regulations)

- o Students are able to take off a maximum of 2 consecutive semesters at a time, and the total numbers cannot exceed 3 semesters.
- o The period of 'Leave of Absence' is included in the term of years for thesis submission.

※ For International Students, your D-2 visa will **expire** on the very day of applying for 'Leave of Absence'. Therefore, you need to prepare your own visa if you keep staying in Korea.

▪ If you want to know more detailed information on your visa issue, please contact the Seoul Immigration Office(Sejongno branch) or call to 1345 in person.

◆ Return from Absence (Re-enrollment)

- o If you do not register for 'Return from Absence' after the designated period expires, you will be **expulsed**.

<Applying for Leave of Absence & Return from Absence (Re-enrollment)>

1. **Application Period: August 3 to August 25, 2020 (4:00 p.m.)**
2. **How to apply: Please email to Admin Office of KU GSIS**

From next semester, it is possible to register online on the Portal (KUPID)

* KUPID(<http://portal.korea.ac.kr>) → Registration/Graduation →
[University Registration] Application for Leave of Absence/Return



Leave of/Return from Absence

◆ For Those Who Have D-2 Visa Holders

According to the 「Korean immigration law」, if a student with D-2 visa leaves Korea for any reason, your authorized length of stay will be **automatically shortened** regardless of the period printed on your ARC. To gain re-entry to Korea, you must then apply for a new D-2 again with a new Certificate of Admission(COA) issued by GSIS Administration Office, Korea University.

◆ How to Apply for New D-2 Visa When Returning

1. Request for Certificate of Admission(COA) by sending Passport(and ARC, if you have), to GSIS Administration Office by e-mail (gsis@korea.ac.kr).

* COA can be issued 2 months before the official starting date of the semester you wish to return.

2. Submit COA along with required documents to Korean Consulate Office for D-2 visa.

* In most cases, students need to apply for D-2 visa in their home country.

3. Once arrive in Korea, students need to apply for ARC in Immigration Office, Sejongno branch, if you don't have it yet.

▪ For those who have different visa type other than D-2 visa, will be guided in detail upon their consultation visit to Global Service Center (gsc@korea.ac.kr, +82-2-3290-5172~4).



Student ID Card Application

1. Application Form

2. Actual ID Card size photo
(3cm x 4cm or Passport-size)
Attach to the application form

3. Copy of your ID
(ARC, Passport or Driver's License)

4. Submit the form by 5:00PM, 25 August
in person or by mail (DO NOT EMAIL)

※ If you cannot apply during the designated period, you can visit the One-Stop Service Center on campus on your own to apply for the Student ID Card.

Road Map (for Master's Thesis-Track Students only)



01

1st Semester

Getting used
to life at KU

12 Credits

02

2nd Semester

Finishing
All core courses
(except Thesis Research I)

- ✓ Research Methods
- ✓ 3 of the 4 core
electives

12 Credits

03

3rd Semester

- ✓ Declaring Major
- ✓ Thesis Advisor
- ✓ Thesis Research I
- ✓ General Examination
- ✓ Thesis Proposal

12 Credits

04

4th Semester

Completion of
Thesis for
Graduation

3 Credits