

< Hard-bound Dissertation Format Guidelines >

1. Complete Size of Dissertation: 19.0cm(Width) x 25.4cm(Vertical Line)

2. Margins

ex) A4(21cm x 29.7cm)

	UP	BOTTOM	LEFT	RIGHT	HEADER	FOOTER
Han-geul	4.5cm	4.0 cm	3.5 cm	3.5 cm	0 cm	1.5 cm
MS Word	4.5 cm	5.5 cm	3.5 cm	3.5 cm	0 cm	4.0

* Han-geul : Shape → Edit (F7)

*MS Word : File → Page Setting

* When writing a dissertation in A4, widths of paragraph should not exceed 14cm, and vertical line should fit within 21cm in order to match proper dissertation format

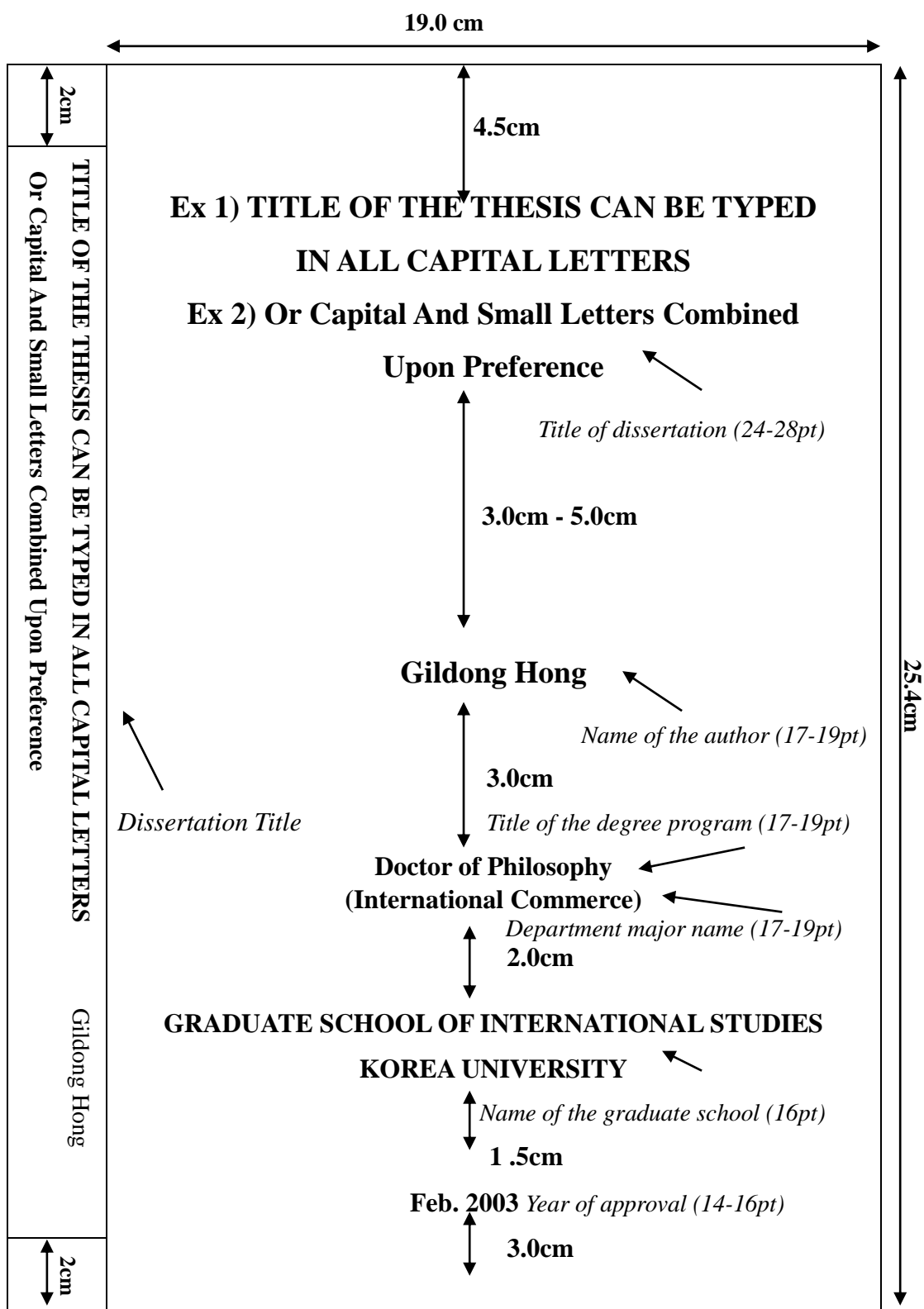
3. Font

			Han-geul	MS Word
Body	Font		Shin Myung Jo	Time New Roman
	Contents		10.5 pt	12 pt
	Space between lines		180-220%	1.5 line
	Title			15-20 pt
	Footnote		9-10 pt	10-11 pt
Cover	Title Of Dissertation	Within 1 line	28 pt	30-32 pt
		Over 2 lines	21 pt	24-28 pt
	School Name	Within 1 line	20 pt	16 pt
		Over 2 lines	18 pt	16 pt
	Etc. (Track, Name, Professor)		16 pt	15-20 pt
	Dates(yy/mm/dd), Major		14 pt	14-16 pt

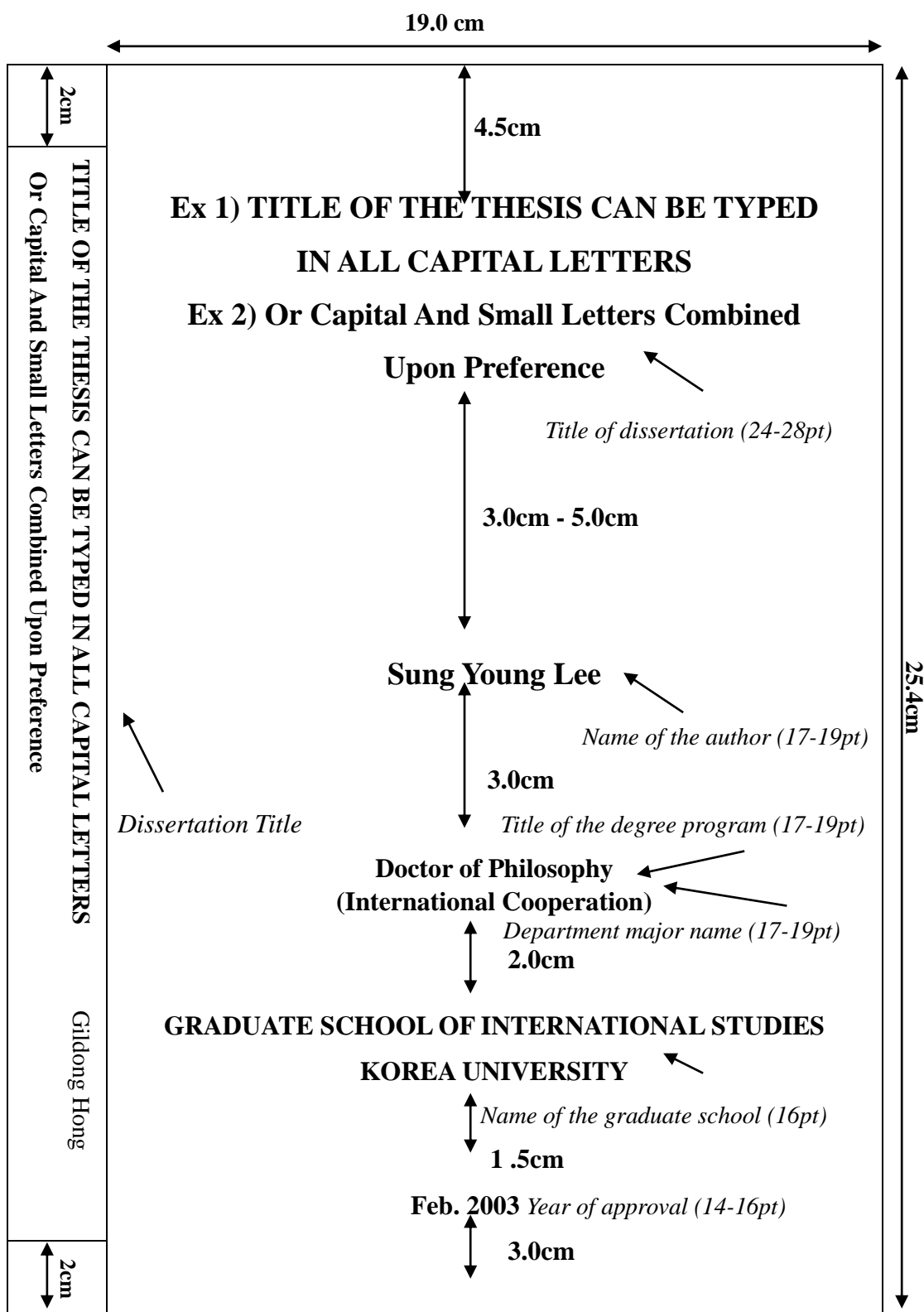
The font size of title can be adjusted upon preference

※Formats other than those specified above are left to one's own discretion.

<Dissertation Cover for International Commerce>



<Dissertation Cover for International Cooperation>



< Examination Completion Approval Format >

The diagram illustrates the layout and dimensions of the Examination Completion Approval Format. The overall width is 19.0cm and the height is 25.4cm. The title is centered at the top, followed by two examples of thesis titles. The title is followed by a 5.0cm gap, then the text 'APPROVED BY (19pt) EVALUATION COMMITTEE :'. Below this, there are three lines for signatures, each preceded by a horizontal line. The first line is labeled 'Leave space of signatures' and the second line is labeled 'Name of the committee members (19pt)'. The third line is labeled 'John Smith, Committee'. The distance between the first and second lines is 3.0 cm - 4.0cm.

19.0cm

2.5cm

**Ex 1) TITLE OF THE THESIS CAN BE TYPED
IN ALL CAPITAL LETTERS**

**Ex 2) Or Capital And Small Letters Combined
Upon Preference**

(24-28pt)

5.0cm

APPROVED BY (19pt)
EVALUATION COMMITTEE :

Leave space of signatures

Name of the committee members (19pt)

John Smith, Supervisor

John Smith, Committee

John Smith, Committee

3.0 cm - 4.0cm

25.4cm