

국제대학원 내국인 박사과정 및 외국인 수료연구생의 등록 안내

1. 국제대학원 수료연구생 제도

- 1) 2017학년도부터 시행되고 있는 국제대학원 수료연구생 제도에 따라 국제대학원 내국인 박사과정(2018학년도 1학기부터) 수료생과 외국인(2018학년도 2학기부터) 석/박사 수료생은 등록기간에 맞추어 등록금을 납부하고, '수료연구지도'(본인의 지도교수님 수업) 과목을 수강신청해야만 "수료연구생"의 신분을 유지할 수 있습니다. **각 납부기간 후, 행정실에서 등록 내역을 일괄 확인하여 각 학생의 수강신청 내역에 IRC014 수료연구지도 교과목을 추가합니다.**
- 2) 외국인 석/박사 수료연구생의 경우, 해당 비자 연장이 가능합니다. 세부사항은 p.2 참고
- 3) 수료연구생에게는 재학생에 준하는 학교시설(도서관, 세미나실 등) 이용 및 각종 연구활동의 참여기회를 보장하며, 등록기간이 끝나면 수료연구 등록을 한 수료생은 학적 상태가 "수료연구"로 바뀝니다.
- 4) "수료연구생"으로 등록하지 않는 경우에는 학적 상태가 "수료생"으로 표기되며 학교시설(도서관, 세미나실 등) 이용이 불가합니다. 단, "수료생"이 별도로 도서관 연회비를 납부한 경우에는 도서관 이용이 가능합니다.

2. 수료연구생의 등록금 납부

- 1) 대상자: 국제대학원 내국인 박사과정 수료생, 및 외국인 석/박사과정 수료생

	석사과정 수료생	박사과정 수료생
내국인	선택	선택 단, 논문 제출 학기에는 필수
외국인	필수	필수

※ 내국인 박사과정은 학위논문 제출학기에 반드시 수료연구 및 학위청구 등록금을 납부해야 합니다.

2) 납부기간

- ① 학기 초 정규등록 또는 추가(최종)등록 기간
- ② (and/or) 학위청구논문 심사 신청 기간 이후, 학위청구등록 기간→ TBA

3) 납부방법

등록금고지서 출력 후에 가상계좌로 납부

4) 등록금

	등록금	명칭
수료연구 지도 학기	과정 수업료의 4.5% (= 290,000 KRW)	수료연구등록금
학위논문 제출 학기	과정 수업료의 9.5(=4.5+5)% (= 613,000 KRW)	학위청구등록금

※ 수료연구 지도 학기 - 학위과정 수료에 필요한 학점을 모두 이수한 이후 학기에 해당함:

학기 초 정규등록 또는 추가(최종)등록 기간에 과정 수업료의 4.5% (=290,000 KRW)를 납부. 기간 내 미납한 경우, 학위청구등록 기간 내 과정 수업료의 4.5% (=290,000 KRW) 납부 또한 가능. 학위청구등록 기간은 추후 Homepage - GSIS Notice 중 논문심사신청 공지에서 확인.

※ 학위논문 제출 학기:

학위논문 제출 학기에 있는 수료연구생의 경우, 등록기간에 먼저 수업료의 4.5% (=290,000 KRW)를 납부하고, 논문 심사 신청 이후 학위청구등록 기간 내 수업료의 5% (=323,000 KRW)를 납부. 추후 Homepage - GSIS Notice 중 논문심사신청 공지에서 확인.

※ 기 납부 후에는 반환이 불가합니다.

The Enrollment for Completed-Research for Korean Students of Doctoral Degree & International Students of Master/Doctoral Degree

1. Completed-Research Student Program

- 1) In accordance with the 'Completed-Research Student Program' of Graduate School of International Studies, which has been in effect since 2017, all international completed-research students who have completed the coursework MUST register 'Tutorial Research after Completion' under the name of your advisor and pay tuition fee to maintain the status of a 'Completed-Research Student' from Fall semester 2018. [The GSIS Administration Office will list the students who have paid the tuition fee and add your thesis advisor's course, IRC014 TUTORIAL RESEARCH AFTER COMPLETION OF COURSE WORK, for you after the payment period.](#)
- 2) This is for international completed-research students in order to stay in Korea with valid period of stay & student visa (D-2) and to continue preparing for thesis/research for graduation after completion. If you are not going to register this coming semester, please remember that your student visa (D-2) will be invalidated as soon as it is reported to the Immigration Office about your student status. You will be required to make a departure within 15 days from the day of report.
- 3) After the registration period, the status of an enrolled student will be changed to 'Completed-Research Student' and will be ensured the opportunity to participate in research activities and use the school facilities (including the library and seminar room).
- 4) If you are not enrolled as a 'Completed-Research Student', your status will remain as a 'Completed Student', and you will not be able to use the school facilities (including the library and seminar room). You can use the library only after you pay its annual fee.

2. Tuition Fee Payment for 'Completed-Research Student'

- 1) It is applicable to the 'Completed-Research Students' of Korean (PhD) and International (MA & PhD) students at KU GSIS.

2) Payment Period

- ① Regular/Final Tuition Payment Period in the beginning of the semester
- ② (and or) after the thesis submission application period → TBA

3) Payment Method

- Print the tuition bill and make a wire transfer to your virtual account.

4) Tuition Fee

	Tuition Fee	Notes
Research Semester(s) after Coursework Completion	4.5% of GSIS Tuition Fee (= 290,000 KRW)	Tuition for Completed-Research Student
Final Semester for Thesis Submission	9.5(=4.5+5)% of GSIS Tuition Fee (= 613,000 KRW)	Tuition for Completed-Research Student who will submit the thesis and graduate

※ Research Semester(s) after Coursework Completion:

Pay 4.5% of GSIS tuition fee (=290,000 KRW) during the regular/final tuition payment period in the beginning of the semester. *If you miss this period*, you will have a chance to pay 4.5% of GSIS tuition fee (=290,000 KRW) in the 5% of GSIS tuition fee payment period. The 5% of GSIS tuition fee payment period can be found in the Homepage - GSIS Notice during the thesis submission application period.

※ Final Semester for Thesis Submission:

1) Pay 4.5% of GSIS tuition fee (=290,000 KRW) during the regular/final tuition payment period in the beginning of the semester and then 2) pay 5% of GSIS tuition fee (=323,000 KRW) after the thesis submission application period. The 5% of GSIS tuition fee payment period will be in the Homepage - GSIS Notice.

※ The tuition fee is non-refundable for any reason.

***** Int'l Students' Obligation of D-2 visa *****

A student who has completed their coursework (acquiring credits, etc.), but has not finished writing their thesis for graduation is called a completed-research student (수료연구(재학)).

A completed-research student can also extend their Alien Registration Card (ARC) and stay longer in Korea until he or she graduates, if granted permission. In this case, he/she must submit to the immigration office the **'Confirmation Form for Academic Advisor on Student Thesis Schedule'** after receiving confirmation from a Global Service Center(GSC) staff.

In order to receive a signature from Global Service Center (GSC) on the **'Confirmation Form for Academic Advisor on Student Thesis Schedule,'** students **MUST** bring the **'Academic Advisor Statement'** as well and submit it to GSC. This form is used to verify that he/she will be extending their valid period of stay in Korea for an academic purpose. Again, the GSC staff cannot sign the **'Confirmation Form for Academic Advisor on Student Thesis Schedule'** without the student's **'Academic Advisor Statement.'**

All international graduate students with a student visa (D-2) should always keep in mind that they must finish their study within the * maximum valid period of student visa (D-2) permitted by the immigration office of Korea.

Also, the student visa (D-2) and Alien Registration Card (ARC) will be terminated automatically if the completed- research student does not register at KU continuously even for one semester. It is mandatory for all international students to register during the Regular Payment Period (February/August) before the semester begins.

Moreover, if the completed-research student takes leave of absence, his/her student visa (D-2) will be terminated and not be issued again even after applying to return (reinstatement) to the university, unlike for within-coursework student.

*** Maximum Valid Period of Student Visa (D-2)**

- Maximum period in which one can possess his/her student visa (D-2) and extend his/her ARC, set by the Immigration Office.

- Master 's Course: Allowed within 3 years after completion of the scheduled academic calendar based on the time of admission → Masters: Maximum of 5 years after admission
- PhD Course: Allowed within 5 years after completion of the scheduled academic calendar based on the time of admission → PhD: Maximum of 8 years after admission