# Spring 2021 New Student Orientation

III. Studying at KU GSIS

Korea University
Graduate School of International Studies

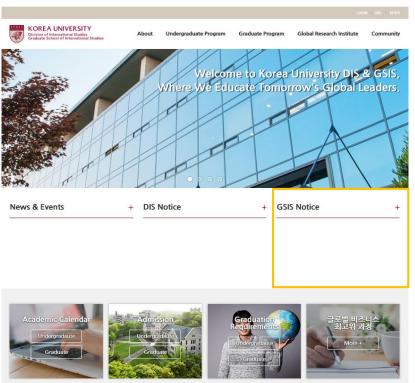
# **Table of Contents**

- **O**KU GSIS Homepage
- **02** Academic Affairs
- Degree Programs
   Masters, Doctoral, Graduation Requirements
- **04** List of KU GSIS Courses
- **05** Course Registration Guide

# KU DIS & GSIS Homepage <a href="https://int.korea.edu">https://int.korea.edu</a>

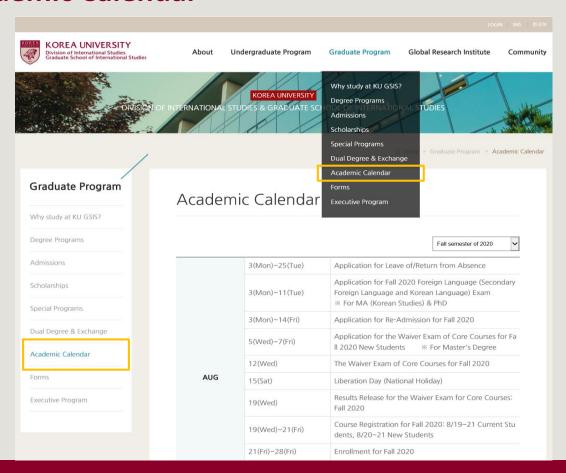
**ALL IMPORTANT NOTICES** will be available on this homepage.

PLEASE VISIT AND CHECK REGULARLY for additions and updates.





# **Academic Calendar**



# Leave of/Return from Absence 휴·복학

**CHECK Homepage > GSIS Notice for more details.** 

### **♦**Leave of Absence

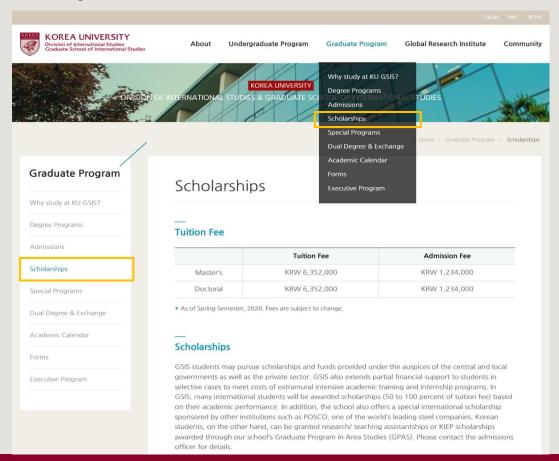
- O KUPID → Registration/Graduation → [University Registration] Application for Leave of Absence/Return
- o Students can take off maximum of 2 consecutive semesters at a time and the total numbers cannot exceed 3 semesters.
- o The period of 'Leave of Absence' is included in the term of years for thesis submission.
- o Contact the GSIS Administration Office for the special reasons such as maternity leave, military leave, etc.
- O International Students Your D-2 visa will be expired on the very day of applying for 'Leave of Absence.'

  Therefore, you need to prepare your own visa if you keep staying in Korea and when you return to KU GSIS, you should notify the GSIS Administration Office and request a new Certificate of Admission (COA) in order to apply for new D-2 visa. If you want to know more information on your visa issue, please contact the Seoul Immigration Office.

### **◆**Return from Absence

- O KUPID  $\rightarrow$  Registration/Graduation  $\rightarrow$  [University Registration] Application for Leave of Absence/Return
- o MUST register courses during the Course Registration Period.
- o MUST pay the tuition during the Tuition Payment Period.
- o If you do not register for 'Return from Absence' after the period is expired, you will be expulsed.

# **Scholarships**



# Registration/Tuition Payment 등록/등록금납부

**CHECK Homepage > GSIS Notice for more details.** 

# **◆**Registration/Tuition Payment

- o MUST check the tuition bill during the Print Tuition Billing Period.
- o MUST pay the tuition during the Tuition Payment Period.
- o If you do not pay the tuition during the Tuition Payment Period, you will be expulsed.

# **◆**Tuition Payment in 4 Installments

o MUST apply and pay the tuition at a designated time period.

### **◆**Tuition Reduction for Extra Semesters

o Eligible Applicants: 5<sup>th</sup> (or later) semester who register for 3 credits or less

# Human Rights and Gender Equality Legal·Compulsory Education 인권과 성평등 법정·의무교육

**CHECK Homepage > GSIS Notice for more details.** 

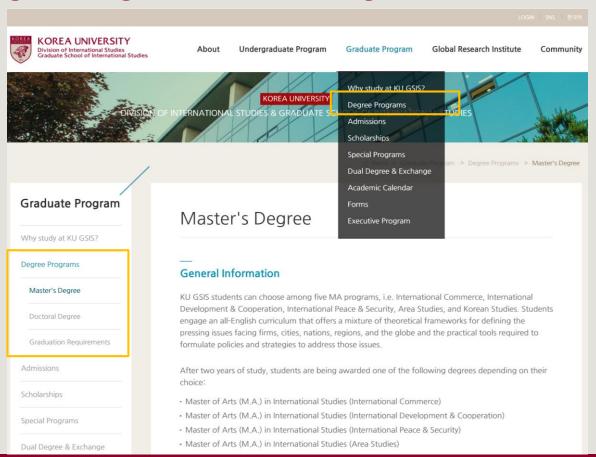
KU has provided Human Rights and Gender Equality Education to all members of KU since 2017 to enhance human rights sensitivity and the perception of gender equality.

Human Rights and Gender Equality Legal·Compulsory Education is available on Black Board <a href="http://kulms.korea.ac.kr">http://kulms.korea.ac.kr</a>.

All students MUST take the Human Rights and Gender Equality Legal·Compulsory Education

- X Please complete this course at least once while you are attending KU GSIS.
  - → It applies to students who were admitted **from the Spring 2020 semester**.

# Degree Programs Master's Degree



# Master's Degree International Studies

Classification	Course Code & Course Name					
CORE	IRC010/013	Research Methods / II	3			
Common	IRC011	RC011 Thesis Research I (3 <sup>rd</sup> Semester) 1)				
Requirements		Subtotal	6			
CORE	IRC020	International Business	3			
Common	IRC030	International Economics	3			
Electives	IRC040	World Politics	3			
Choose 3	IRC070	Introduction to International Development and Cooperation	3			
Choose 3		Subtotal	9			
Major Courses 2)	IIC IDC IPS IAS xxx	Major Courses	15			
iviajoi courses -		Subtotal	15			
	IAS xxx	IAS Courses for IC, IDC, IPS Major	e			
Area Studies 3)	IIC IDC IPS xxx	IIC, IDC or IPS Courses for Area Studies Major	6			
		Subtotal	6			
General Elective <sup>4)</sup>	Any additional course(s) below - IRC010/013/020/030/040/050/060/070/901/902 - International Studies (IICxxx, IDCxxx, IPSxxx, IASxxx) - Korean Studies (IKSxxx) * International Students: Korean Language Courses of KU GSIS or Doctoral Courses (Advanced Seminars) of KU GSIS, Short-term Program, Internship, Courses taught in English of KU General Graduate School/ other GSIS in Korea, etc.		3			
		Subtotal	3			
Total			39			
1) Must take Thesis Research I in your 3 <sup>rd</sup> Semester.						

- → IICxxx 2) International Commerce Course Code International Development & Cooperation Course Code → IDCxxx International Peace & Security Course Code  $\rightarrow$  IPSxxx→ IASxxx Area Studies Course Code

\*\* The List of KU GSIS Master's Major Courses for Cross-Major Recognition is available on the KU GSIS Homepage.

- 3) IC, IDC or IPS Major: Must take Area Studies Courses. Area Studies Major: Must take IIC, IDC or IPS Courses.
- \*\* The List of KU GSIS Master's Major Courses for Cross-Major Recognition is available on the KU GSIS Homepage.
- 4) For General Elective, please consult with the KU GSIS Administration Office.

### **Thesis Track Graduation Requirements**

- The track is changeable before the 4th Semester.

- □ Enroll for at least 4 semesters within 6 years of admission
- Minimum of 39 Credits
- Research Proposal Presentation
- ∇ Pass (or Exempt) Qualification Exam
  - **General Exam**
- **☐** Thesis Submission

# Qualification Exam 석사학위청구논문자격시험

### **CHECK Homepage > GSIS Notice for more details.**

◆ In order to request for thesis evaluation, students MUST <u>pass</u> or <u>be exempted from</u> the Qualification Exam: General Exam.

Students who want to be exempted from the General Exam should

1) meet all following requirements and then 2) meet exemption conditions.

### 1) Requirements for the General Exam

- ① Must be completed in your 3<sup>rd</sup> Semester or later within 6 years of admission.
- ② At least 33 credits completed by the end of the 3<sup>rd</sup> Semester.
- 3 Accumulative average GPA of 3.0 or higher
- 4 Completed all CORE Courses.
- \* If you do not meet any of requirements above, you are not eligible for the General Exam and Thesis Submission until you meet all the requirements above.
- \* You can take the General Exam from the 4<sup>th</sup> Semester within 6 years from enrollment.

### 2) Exemption Conditions for the General Exam

- a. Meet all the Requirements for the General Exam above.
- b. Accumulative average **GPA of 3.3 or higher** after completion of the 3<sup>rd</sup> Semester

### **◆ General Exam Subjects** No limits on retakes

o 1 CORE (Common Electives) + 1 MAJOR (Your Major) = Total 2 Subjects

Select 1	Your Major		
World Politics	International Commerce		
International Business	International Development and Cooperation		
International Economics	International Peace and Security		
Introduction to IDC	Area Studies (East Asia, Europe)		

# Master's Degree International Studies Thesis Track Example

# 2nd Semester 1st Semester 12 Credits 2 Core (6 Credits) 2 Major (6 Credits) - MUST TAKE all Core Courses except Thesis Research I

until the 2<sup>nd</sup> Semester.

# 3<sup>rd</sup> Semester

- 12 Credits
- Thesis Research I (3 Credits)
- 1 Major (3 Credits)
- 2 Area Studies (6 Credits)

### 4th Semester

- 3 Credits
- 1 General Elective (3 Credits)

- Check *graduation requirements* before the course registration period.
- March (Spring) | September (Fall)
- : Thesis Track/Major/Thesis Advisor
  Application for Declaration
- April (Spring) | October (Fall)
- : Research Proposal Application
- May (Spring) | November (Fall) : Research Proposal

- March (Spring) | September (Fall)
- : General Exam Application
- April (Spring) | October (Fall)
- General Exam
  Thesis Application
- May (Spring) | November (Fall)
- : Thesis Defense

# Master's Degree International Studies

Classification	Course Code & Course Name						
CORE	IRC010/013	Research Methods / II	3				
Common Requirements 1)		Subtotal	3				
CORE	IRC020	International Business	3				
Common	IRC030	International Economics	3				
Electives	IRC040	World Politics	3				
	IRC070	Introduction to International Development and Cooperation	3				
Choose 3		Subtotal	9				
24-1	IIC IDC IPS IAS xxx	Major Courses	21				
Major Courses 2)		Subtotal	21				
	IAS xxx	IAS Courses for IC, IDC, IPS Major	6				
Area Studies 3)	IIC IDC IPS xxx	IIC IDC IPS xxx IIC, IDC or IPS Courses for Area Studies Major					
		Subtotal	6				
General Elective <sup>4)</sup>	Any additional course(s) below - IRC010/013/020/030/040/050/060/070/901/902 - International Studies (IICxxx, IDCxxx, IPSxxx, IASxxx) - Korean Studies (IKSxxx) * International Students: Korean Language Courses of KU GSIS or Doctoral Courses (Advanced Seminars) of KU GSIS, Short-term Program, Internship, Courses taught in English of KU General Graduate School/ other GSIS in Korea, etc.						
		Subtotal	3				
		Total	42				

- 1) Must NOT take Thesis Research I.
- 2) International Commerce Course Code → IICxxx International Development & Cooperation Course Code → IDCxxx International Peace & Security Course Code → IPSxxx Area Studies Course Code → IASxxx

\*\* The List of KU GSIS Master's Major Courses for Cross-Major Recognition is available on the KU GSIS Homepage.

- 3) IC, IDC or IPS Major: Must take Area Studies Courses.
- Area Studies Major: Must take IIC, IDC or IPS Courses.

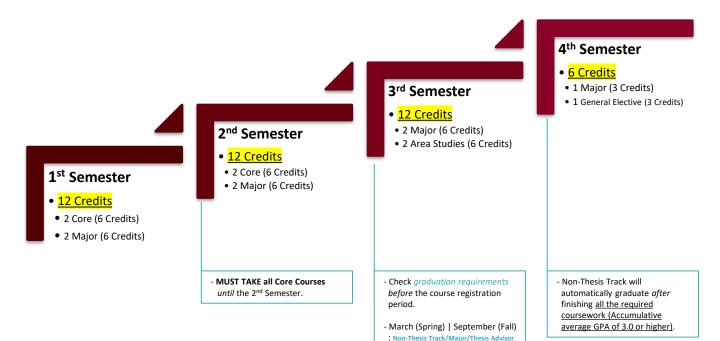
\*\* The List of KU GSIS Master's Major Courses for Cross-Major Recognition is available on the KU GSIS Homepage.

4) For General Elective, please consult with the KU GSIS Administration Office.

# Non-Thesis Track Graduation Requirements - The track is changeable *before* the 4<sup>th</sup> Semester.

- ☑ Enroll for at least 4 semesters within 6 years of admission
  - Minimum of 42 Credits

# Master's Degree International Studies Non-Thesis Track Example



Application for Declaration

- Non-Thesis Track CANNOT TAKE

Thesis Research I.

# Master's Degree Korean Studies

Classification	Course Code & Course Name			
	IRC010/013	Research Methods / II		
	IRC011	Thesis Research I (3 <sup>rd</sup> Semester) 1)	3	
	IRC050	Modern History of Korea	3	
CORE	IRC053	Korean Language I		
Common	IRC052	Korean Language II - 2)	9	
Requirements	IRC051	Korean Language III		
	IRC060	Contemporary Korean Society	3	
		Subtotal	21	
Major Courses 3)	IKS xxx	Major Courses	9	
iviajor courses 4		Subtotal	9	
General Elective <sup>4)</sup>	Any additional course(s) below - IRC010/013/020/030/040/050/060/070/901/902 - International Studies (IICxxx, IDCxxx, IPSxxx, IASxxx) - Korean Studies (IKSxxx) * International Students: Korean Language Courses of KU GSIS or Doctoral Courses (Advanced Seminars) of KU GSIS, Short-term Program, Internship, Courses taught in English of KU General Graduate School/ other GSIS in Korea, etc.			
	Subtotal	9		
		Total	39	

- 1) Must take Thesis Research I in your 3rd Semester.
- 2) The Waiver Conditions of Korean Language
- Lower level Korean Language courses can be waived if students achieve 'A' or above on upper level courses.
  - <LEVEL> (Lower) Korean Language I  $\rightarrow$  II  $\rightarrow$  Readings  $\rightarrow$  Advanced readings (Upper)
    - e.g. a. If you get an A in Korean Language III → Korean Language I, II can be waived.

      b. If you get an A in Readings or Advanced readings in Korean → Korean Language I, II, III can be waived.
- If you are exempted from the following courses, you need to take IKS courses for the remaining credits.
- To gain approval of other major courses instead of IKS to substitute credits, the course MUST be related to Korean Studies.
- 3) Some of International Studies Major Course (Course Code IIC, IDC, IPS and IAS) are acceptable as IKS Major courses. \*\* The List of KU GSIS Master's Major Courses for Cross-Major Recognition is available on the KU GSIS Homepage.
- 4) For General Elective, please consult with the KU GSIS Administration Office.

### **Thesis Track Graduation Requirements**

- The track is changeable before the 4th Semester.
- ☑ Enroll for at least 4 semesters within 6 years of admission
- Minimum of 39 Credits
- Research Proposal Presentation
- ∇ Pass (or Exempt) Qualification Example

  - ✓ General Exam
- ▼ Thesis Submission

# Qualification Exam 석사학위청구논문자격시험

### **CHECK Homepage > GSIS Notice for more details.**

◆In order to request for thesis evaluation, students MUST pass or be exempted from the Qualification Exam: Korean Language Exam.

Students who want to be exempted from the Korean Language Exam should be in the 2<sup>nd</sup> or later semester.

### 1) Exemption Conditions for the Korean Language Exam

a. Students who have taken one of three courses with grade 'A' or higher

IRC051 Korean Language III		
IKS421 Readings in Korean		
IKS420 Advanced Readings in Korean		

b. Korean students who major in Korean Studies

# Qualification Exam 석사학위청구논문자격시험

### **CHECK Homepage > GSIS Notice for more details.**

◆ In order to request for thesis evaluation, students MUST <u>pass</u> or <u>be exempted from</u> the Qualification Exam: General Exam.

Students who want to be exempted from the General Exam should

1) meet all following requirements and then 2) meet exemption conditions.

### 1) Requirements for the General Exam

- ① Must be completed in your 3<sup>rd</sup> Semester or later within 6 years of admission.
- ② At least 33 credits completed by the end of the 3<sup>rd</sup> Semester.
- 3 Accumulative average GPA of 3.0 or higher
- ④ Completed all CORE Courses.
- \* If you do not meet any of requirements above, you are not eligible for the General Exam and Thesis Submission until you meet all the requirements above.
- \* You can take the General Exam from the 4<sup>th</sup> Semester within 6 years from enrollment.

### 2) Exemption Conditions for the General Exam

- a. Meet all the Requirements for the General Exam above.
- b. Accumulative average **GPA of 3.3 or higher** after completion of the 3<sup>rd</sup> Semester

# **◆ General Exam Subjects** No limits on retakes

### o Total 2 Subjects

Korean Economy and Business

Korean Law and Politics

Korean Society and Culture

# Master's Degree Korean Studies Thesis Track Example



# 1<sup>st</sup> Semester

- 12 Credits
- 1 Korean (3 Credits)
- 2 Core (6 Credits)
- 1 Major (3 Credits)

# 2<sup>nd</sup> Semester

- 12 Credits
- 1 Korean (3 Credits)
- 1 Core (3 Credits)
- 1 Major (3 Credits)
- 1 General Elective (3 Credits)

# 3<sup>rd</sup> Semester

- 12 Credits
- Thesis Research I (3 Credits)
- 1 Korean (3 Credits)
- 1 Major (3 Credits)
- 1 General Elective (3 Credits)
- MUST TAKE all Core Courses until the 3rd Semester.
- Check graduation requirements before the course registration period.
- March (Spring) | September (Fall)
- Thesis Track/Major/Thesis Advisor **Application** for Declaration
- April (Spring) | October (Fall)
- : Research Proposal Application
- May (Spring) | November (Fall)
- : Research Proposal

# 4th Semester

- 3 Credits
- 1 General Elective (3 Credits)

- February (Spring) | August (Fall)
- : Korean Language Exam **Application**
- March (Spring) | September (Fall)
- : Korean Language Exam **General Exam Application**
- April (Spring) | October (Fall)
- : General Exam **Thesis Application**
- May (Spring) | November (Fall)
- : Thesis Defense

# Master's Degree Korean Studies

Classification		Course Code & Course Name	Credits
	IRC010/013	Research Methods / II	3
	IRC050	Modern History of Korea	3
CORE 1) Common Requirements	IRC053 IRC052 IRC051	Korean Language II Korean Language III	9
	IRC060	Contemporary Korean Society	3
		Subtotal	18
Major Courses 3)	IKS xxx	Major Courses	15
iviajor courses "		Subtotal	15
General Elective <sup>4)</sup>	Any additional course(s) below - IRC010/013/020/030/040/050/060/070/901/902 - International Studies (IICxxx, IDCxxx, IPSxxx, IASxxx) - Korean Studies (IKSxxx) * International Students: Korean Language Courses of KU GSIS or Doctoral Courses (Advanced Seminars) of KU GSIS, Short-term Program, Internship, Courses taught in English of KU General Graduate School/ other GSIS in Korea, etc.		
		Subtotal	9
		Total	42

- 1) Must NOT take Thesis Research I.
- 2) The Waiver Conditions of Korean Language
- Lower level Korean Language courses can be waived if students achieve 'A' or above on upper level courses.
   <LEVEL> (Lower) Korean Language I → II → III → Readings → Advanced readings (Upper)
  - e.g. a. If you get an A in Korean Language III → Korean Language I, II can be waived.
    - b. If you get an A in Readings or Advanced readings in Korean → Korean Language I, II, III can be waived.
- If you are exempted from the following courses, you need to take IKS courses for the remaining credits.
- To gain approval of other major courses instead of IKS to substitute credits, the course MUST be related to Korean Studies.
- 3) Some of International Studies Major Course (Course Code IIC, IDC, IPS and IAS) are acceptable as IKS Major courses.
  X The List of KU GSIS Master's Major Courses for Cross-Major Recognition is available on the KU GSIS Homepage.
- 4) For General Elective, please consult with the KU GSIS Administration Office.

# Non-Thesis Track Graduation Requirements

- The track is changeable *before* the 4<sup>th</sup> Semester.
- ☑ Enroll for at least 4 semesters within 6 years of admission
- Minimum of 42 Credits

# Master's Degree Korean Studies Non-Thesis Track Example

# 2<sup>nd</sup> Semester

### 12 Credits

- 1 Korean (3 Credits)
- 1 Core (3 Credits)
- 1 Major (3 Credits)
- 1 General Elective (3 Credits)

### 4.2 Cros

12 Credits

3<sup>rd</sup> Semester

- 1 Korean (3 Credits)
- 1 Core (3 Credits)
- 1 Major (3 Credits)
- 1 General Elective (3 Credits)

- MUST TAKE all Core Courses until the 3<sup>rd</sup> Semester.
- Check *graduation requirements* before the course registration period.
- March (Spring) | September (Fall)
   Non-Thesis Track/Major/Thesis Advisor
   Application for Declaration
- Non-Thesis Track **CANNOT TAKE**Thesis Research I.

# 4th Semester

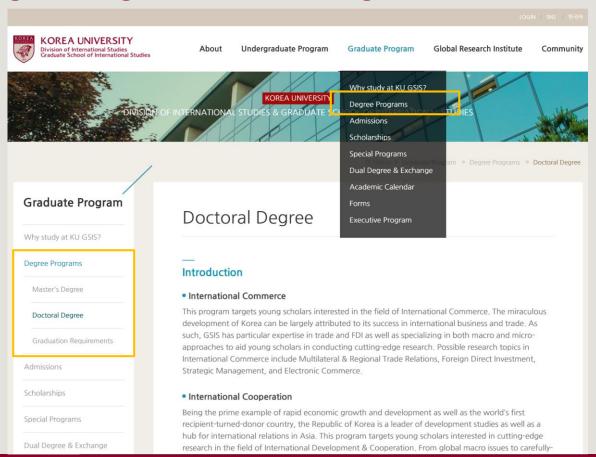
- 6 Credits
- 1 Major (3 Credits)
- 1 General Elective (3 Credits)

 Non-Thesis Track will automatically graduate after finishing all the required coursework (Accumulative average GPA of 3.0 or higher).

# 1<sup>st</sup> Semester

- 12 Credits
- 1 Korean (3 Credits)
- 1 Core (3 Credits)
- 2 Major (6 Credits)

# **Degree Programs** Doctoral Degree



# **Doctoral Degree** International Commerce/Cooperation

Classification	Course Code & Course Name			Credits	
2275	IAC701		Independent Study I (2 <sup>nd</sup> Semester) 1)		3
CORE Common	IAC702		Independent Study II (3 <sup>rd</sup> Semester)		3
Requirements	IRC012		Thesis Research II (4th Semester) 2)		3
Requirements			S	Subtotal	9
Maior	IAC801/802		Advanced Research Methods		3
Major Required	IIC or IDC/IPS	S xxx	Major Courses 3)		6
Required			S	ubtotal	9
Major	IAC	ххх	Advances Seminars		12
Elective		Subtotal			
General Elective <sup>4)</sup>	Any additional course(s) below - IRC010/013/020/030/040/050/060/070/901/902 - International Studies (IICxxx, IDCxxx, IPSxxx, IASxxx) - Korean Studies (IKSxxx) - Doctoral Courses (Advanced Seminars) of KU GSIS * International Students: Korean Language Courses of KU GSIS or Short-term Program, Internship, Courses taught in English of KU General Graduate School/other GSIS in Korea, etc.			6	
	Subtota				6
Total				36	

- 1) Must submit the Major/Thesis Advisor Form in your 2<sup>nd</sup> Semester.
- 2) Must submit the Thesis Research II Form in your 4th Semester.
- 3) International Commerce Course Code → IICxxx International Development & Cooperation Course Code → IDCxxx International Peace & Security Course Code → IPSxxx Area Studies Course Code → IASxxx
- \*\* The List of KU GSIS Master's Major Courses for Cross-Major Recognition is available on the KU GSIS Homepage.
- 4) For General Elective, please consult with the KU GSIS Administration Office.

### **Graduation Requirements**

- ☑ Enroll for at least 4 semesters within 10 years of admission
- Minimum of 36 Credits
- ✓ Pass Qualification Exam
  - ✓ Language Exams
- Research Proposal Presentation
- **☑** Dissertation Submission

# Qualification Exam 박사학위청구논문자격시험

### **CHECK Homepage > GSIS Notice for more details.**

- ◆In order to request for thesis evaluation, students MUST pass the Qualification Exam: General Exam.
- ◆ You have **3 chances** in total to take the General Exam.

### 1) Requirements for the General Exam

- ① Must be completed in your 3<sup>rd</sup> Semester or later within 10 years of admission.
- ② At least 27 credits completed by the end of the 3<sup>rd</sup> Semester.
- 3 Accumulative average GPA of 3.0 or higher
- ④ Completed all CORE Courses.
- \* If you do not meet any of requirements above, you are not be eligible to take the General Exam and submit your thesis until you meet all requirements above. You will automatically be extending to an extra semester.

### **◆**General Exam Subjects

### o International Commerce

1 Core Course	2 Adv. Seminars
International Commerce	Select 2 IAC courses that you have already taken

### o International Cooperation

1 Core Course	2 Adv. Seminars		
International Cooperation	Select 2 IAC courses that you have already taken		

# Qualification Exam 박사학위청구논문자격시험

### **CHECK Homepage > GSIS Notice for more details.**

◆ In order to request for thesis evaluation, students MUST <u>pass</u> or <u>be exempted from</u> the Qualification Exam: <u>Language (English & 2<sup>nd</sup> Foreign Language) Exams</u>.

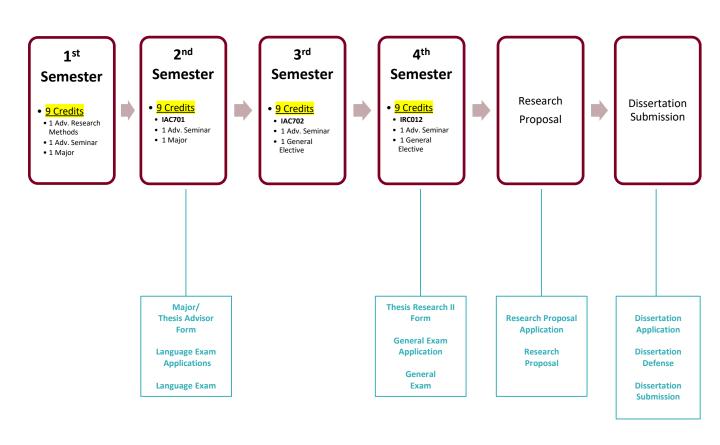
### 1) Exemption conditions from English Exam

- ① TOEFL score 237 (CBT) or above within 2 years
- ② MA degree abroad (or GSIS in Korea) that all courses were conducted in English
- \*\* Take <u>KU IFLS (Institute of Foreign Language Studies) Courses</u> for Graduate School English Credit and earn a grade over B.
- \*Take KU English Exam for Graduation held by KU IFLS.

### 2) Exemption conditions from 2<sup>nd</sup> Foreign Language Exam

- ① Authorized transcript standards for foreign language examination waiver
- ② Take <u>KU IFLS (Institute of Foreign Language Studies) Courses</u> for Graduate School 2<sup>nd</sup> Foreign Language Credit and earn a grade over B.
- ③ If you received your BA or MA degree abroad, the language of the country that you earn your degree from will be accepted as your 2<sup>nd</sup> Foreign Language.
  - \* For International Students: Native language cannot meet the 2<sup>nd</sup> Foreign Language requirement, but you can choose 'Korean' or other languages as 2<sup>nd</sup> Foreign Language.
- \* Take KU 2<sup>nd</sup> Foreign Language Exam held by KU General Graduate School.

# **Doctoral Degree** Example



# General Electives 일반선택

### **CHECK Homepage > GSIS Notice for more details.**

### ◆ Doctoral Courses (Advanced Seminars) of KU GSIS – for Master's

- o Accepted as General Elective (Some courses can be transferred to Major courses)
- o Requirements: Enrolled for 3rd or later Semester & Accumulative GPA of 4.0 or above OR Professor's approval
- o Consult with KU GSIS Administration Office prior to the course registration.

### ◆ Courses from KU General Graduate School (ONLY ENGLISH COURSES)

- o Courses conducted in ENGLISH from General Graduate School will be accepted as General Elective.
- o Consult with KU GSIS Administration Office prior to the course registration.

### ◆Other GSIS in Korea (ONLY ENGLISH COURSES)

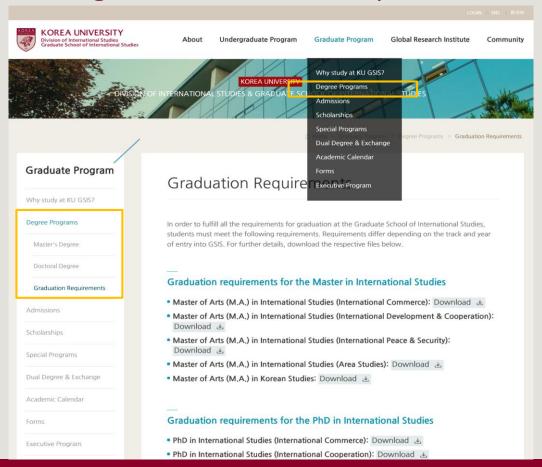
- o Courses conducted in ENGLISH from other GSIS in Korea will be accepted as General Elective.
- (1) Seoul National University, (2) Yonsei University, (3) Ewha Woman's University, (4) Kyung Hee University (Suwon Campus),
- (5) Sogang University, (6) Chung-ang University, (7) Hankuk University of Foreign Studies, (8) Hanyang University
- o Consult with KU GSIS Administration Office prior to the course registration.

### **♦**Internship

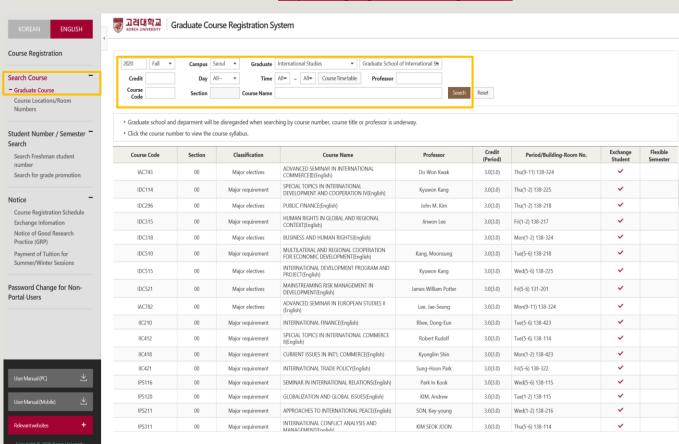
o Consult with KU GSIS Administration Office before starting internship.

		Conditions					
Classification	Course	Working Hours	Location	Enrollment	Credit Approval	Max. Credits	Required Documents
International	Int'l Internship I-II	320 Hrs	Domestic /Overseas	Not Required	Each 3 Credits	Total	1) Internship Result Report
Internship	Int'l Internship III	640 Hrs	Domestic /Overseas	Not Required	6 Credits	6 Credits	
	Int'l Org. Internship I-II	320 Hrs	Domestic	Not Required	Each 3 Credits	Total	2) Certificate of Internship
	Int'l Org. Internship III	640 Hrs	Domestic	Not Required	6 Credits	6 Credits	
International Organization Internship	Int'l Org. Internship IV	640 Hrs	Overseas ONLY	Required	9 Credits	Total 9 Credits	1) Request for International Organization Internship Credit 2) Personal Performance Report 3) Evaluation by Agency

# **Degree Programs** Graduation Requirements



# List of KU GSIS Courses https://sugang.korea.ac.kr/graduate



# Course Registration 수강신청

**CHECK Homepage > GSIS Notice for more details.** 

### **♦**Grades

Grade	Grade Points
A+	4.50
Α	4.00
B+	3.50
В	3.00
C+	2.50
С	2.00
F (Fail)	0.00
Р	N/A (Pass)
S	Satisfactory
*	N/A (Incomplete)

<sup>\*</sup> I (Incomplete) will be converted to F (Fail) after a certain period of time.

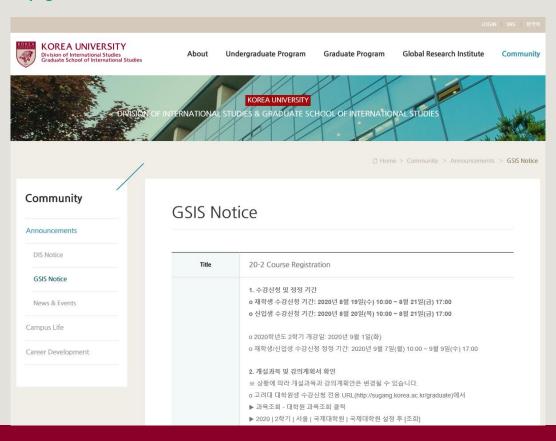
- o You can check your grade of the semester after course evaluation.
- Course Evaluation: KUPID → Registration & Graduation → [Grade Inquiries] Course Evaluation
- Grade Review before Grade Confirmation: http://record.korea.ac.kr
- o You can check the cumulated grade after the Grade Confirmation.
- Cumulated Grade: KUPID → Registration & Graduation → [Grade Inquiries] Transcript of Courses Completed

# **♦** Important Notes

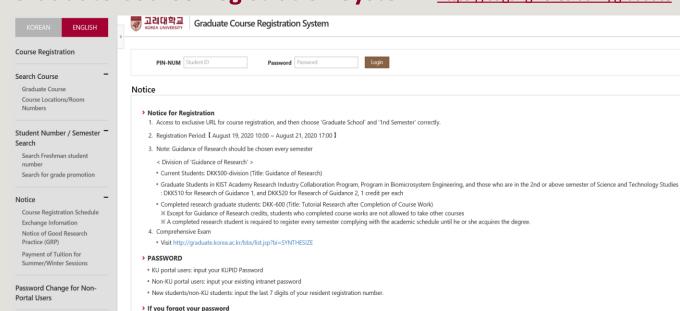
- o Make sure of **Degree Program** Master's/Doctoral Degree & Graduation Requirements before course registration.
- All the responsibilities belong to students regarding the graduation requirements.
- o Maximum credits per semester are 15 credits (Master), 12 credits (PhD).
- o CANNOT **DROP** a course after the Course Add/Drop Period.
- o CANNOT **RETAKE/REPEAT** a course to replace the grade *except F (Fail)*.
- o Each course will only be recognized once.
- Check the List of KU GSIS Major (Elective) Courses for Cross-Major Recognition from GSIS Notice.
- o A course will be cancelled if fewer than 3 (1 or 2) students register for the course.

# Course Registration 수강신청

**CHECK Homepage > GSIS Notice for more details.** 



# Graduate Course Registration System <a href="https://sugang.korea.ac.kr/graduate">https://sugang.korea.ac.kr/graduate</a>





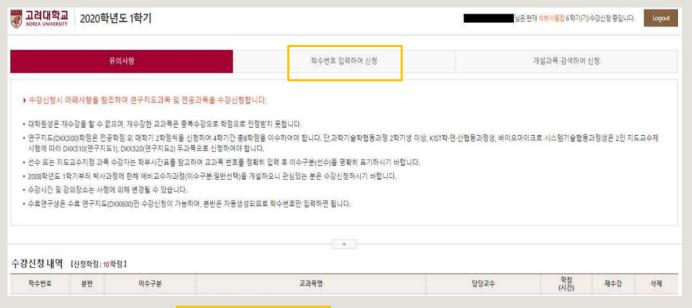






# Course Registration Manual (1) <a href="https://sugang.korea.ac.kr/graduate">https://sugang.korea.ac.kr/graduate</a>

**1.** Once you log-in to the course registration page, you will see the page below.



2. Click the second box, [학수번호 입력하여 신청].

# Course Registration Manual (2) <a href="https://sugang.korea.ac.kr/graduate">https://sugang.korea.ac.kr/graduate</a>

**3.** Once you click the second box, you will see the page below.



- 4. Fill in the relevant information in the Course Code and Section of the course and click [신청].
- 5. Check your registered course list which is mentioned below the [수강신청 내역].

# **Black Board Manual**

<u>Blackboard</u> is the platform your professors will use for posting notices and documents related to the course. It's also used for:

- syllabus and readings;
- assignment submission;
- grade postings;
- class forum chats/posts.

Access Blackboard at kulms.korea.ac.kr with your KUPID ID and password;

It will only be available a few days after you make your KUPID account!

# **Black Board Manual**

