

## **APLN Graphic Design Intern**

### **ABOUT THE APLN**

The [Asia-Pacific Leadership Network](#) (APLN), is a Seoul-based organisation and network of political, military, diplomatic leaders and experts from across the Asia Pacific, working to address global security challenges, with a particular focus on reducing and eliminating nuclear weapons risks.

Our activities are currently focused on addressing the DPRK denuclearization challenge, strategic rivalry and the China-US competition, China-India-Pakistan nuclear dynamics, and nuclear non-proliferation and disarmament.

By producing high-quality research, engaging our network, conducting events, and undertaking advocacy, the APLN works to ensure that the diversity of voices from our region are more effectively heard in global security debates to achieve positive policy change.

### **Requirements:**

- Proficiency in *at least* two out of three of the following: Adobe Photoshop, Illustrator, and InDesign
- Based in the Asia-Pacific (remote working)
- Able to work 3 days a week (20 hours total)
- English proficiency (knowledge of additional languages is a plus)
- Be enrolled in, or have completed a university degree programme (minimum bachelor's level or equivalent)
- Educational background and/or interest in International Relations or related fields
- Work experience in graphic designing preferred

### **Responsibilities and Duties:**

The intern will work directly with the Communications Officer and assist APLN's advocacy and promotional activities such as (but not limited to):

- Undertaking design assignments for a variety of APLN activities (e.g., publications, conferences, events, campaigns, etc.)
- Designing various informational materials, including publications covers, presentation templates, flyers, infographics, newsletters, and social media visuals
- Formatting and designing APLN publications including Books, Special Reports, Policy Briefs, Statements and more
- Assist in simple recording and editing of videos, when required
- Checking the website for broken pages or pages that are inconsistent with the design of the website

- Proposing new projects for the website and social media platforms and identifying opportunities to reach a wider audience
- Carrying out assigned tasks/special projects

**Competencies:**

- Communication: Understands and communicates ideas clearly and concisely; good written and oral language skills
- Teamwork: Good interpersonal skills, ability to work collaboratively with colleagues from different national and cultural backgrounds to achieve organizational goals
- Client orientation: Considers all those to whom services are provided to be 'clients' and seeks to see things from clients' point of view
- Attention to detail: Thoroughness in accomplishing a task through concern for all areas involved, no matter how small
- Time management: Manages time and assignments wisely; able to prioritize; mindful of deadlines
- Technological awareness: Keeps up with available technology; understands applicability and limitation of technology to the work of the office; actively seeks to apply technology to appropriate tasks; shows willingness to learn new technology

**Benefits:**

- Paid position
- Gain practical work experience working at an international organization

**Application**

- Send your resume, cover letter, and portfolio to [kimys@apln.network](mailto:kimys@apln.network)
- Please indicate your earliest availability to take up assignment
- Please indicate where you are based
- For any inquiries regarding the application process, contact Tyler Kim at [kimys@apln.network](mailto:kimys@apln.network)