**Job Posting:** **Research Analyst (Part Time – French/German/Italian Speaking)**

**Company:** Peterstone Co., Ltd.

**About Us:** Peterstone is a boutique business research firm that provides expert knowledge, timely and accurate information, and a customized approach to its clients enabling them to make informed business decisions. We have been serving clients from a wide variety of industry sectors, especially in Heavy Machinery, Agriculture and Energy for over 15 years.

**What You Will Do:**

This opportunity offers the right candidate the chance to build, develop and grow a successful career in the field of business research as they work along with and learn from an enthusiastic and experienced team of researchers. As a part time analyst here’s what you’d be doing:

* Translate a set of questionnaires from English to local language.
* Contact target respondents in Europe for an interview.
* Conduct interview in the local language based on questionnaire.
* Translate and summarize responses in English.
* Assist researchers with secondary research and other project related tasks, if required.

**What You Have:**

* Student with a strong academic record currently pursuing a bachelor’s or master’s degree from a university in Korea
* High level fluency in either French, German or Italian and English
* Comfortable working with Microsoft Office tools
* Strong communication skills: both written and on the phone
* Outgoing personality with the ability to speak with people at all professional levels
* Intellectual curiosity and desire to learn and grow
* Effective time management and organizational skills
* Ability to work both individually and as part of a team

**Good to Have (but not required)**:

* Prior experience in primary research or conducting interviews.

**What We Offer:**

You’d be joining a growing company with a passion for delivering a first-class service to their clients and a supportive environment for its employees. Plus, we also give our people:

* On the job training
* Competitive Wages
* A multi-cultural work environment with staffs from India, China, Japan, Thailand, Brazil, Vietnam, Indonesia, Malaysia, Korea (and growing)
* A cozy office located at the heart of Gwang-Hwa-Mun, Seoul

**Please check before you apply:**

* **Recruitment Type**: Part Time (one time project with a possibility to extend based on requirement and performance)
* **Working hours:** To be discussed if selected
* **Salary:** To be discussed if selected
* **Starting Date:** Immediately
* **Location**: Gwang-Hwa-Mun, Seoul
* **Documents to Submit**: Resume in English
* **Recruiting Process:**
	+ 1st Round: CV screening
	+ 2nd Round: Online Interview (only for those who pass CV screening)
	+ 3rd Round: In-person Interview (only for those who pass Round 2)
* **Application & Inquiries: Divya Ankita Hassa (Manager),** **divya\_hassa@peterstone.co.kr**
* **Application Deadline:** Window closes as the position is filled.